



National Audit Office

The UK's independent public spending
watchdog

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Reference FOI-1643
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HOME WORKING CONTRACTS

Thank you for your request of 22 July 2023 for information about home working contracts. You requested:

- a) *total amount of employees within the NAO*
- b) *the total amount of employees within the NAO who have a home working contract (an employee specifically not linked to an office or NAO base location), this disclosure should be presented as a number and as a percentage*
- c) *any guidance/policies currently used by the NAO to determine eligibility of an employee for a Home Working Contract.*

I can confirm that we hold some of the information that you have requested.

There are a total of 993 employees at the NAO. This figure includes 17 summer interns who are due to finish their internship next month, the Comptroller and Auditor General (C&AG) and 7 Non-Executive Directors.

Our policy is that all workers are contractually office based, although we operate a hybrid working arrangement with people working part of their time in the office or at client sites and part at home. Fully remote working, where not agreed as a workplace adjustment, would only be agreed in exceptional circumstances. There is currently one employee to whom this applies.

I hope this response is helpful. **Annex A** sets out the steps you should take if you are not satisfied with the way we have handled your request for information under FOIA.

Yours sincerely,

NAO FOI Team



Annex A

Statement of Policy

Our policy is to respond to requests made under the Freedom of Information Act 2000 as helpfully and promptly as possible, having regard to the principles set out in the Act. I therefore hope you are happy with the way we have handled your request. If you are not, then you should take the following steps.

In the first instance, within 40 working days, write to the National Audit Office Freedom of Information (FOI) Team at FOI@nao.org.uk or by post to:

FOI Team, Green 2, National Audit Office, 157-197 Buckingham Palace Road, London, SW1W 9SP

The Head of FOI will arrange a review, which will be conducted by a senior member of staff who was not involved in decisions relating to your original request. Once the review has been completed, we will write informing you of the outcome.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The primary way of escalating your concerns to the Information Commissioner is at: <https://ico.org.uk/foicomplaints>

Alternatively you can contact the ICO at <https://ico.org.uk/> or Information Commissioner's Office Wycliffe House Water Lane Wilmslow Cheshire SK9 5AF.