



National Audit Office

Board Agenda

26 March 2024: 10:30-13:00

157-197 Buckingham Palace Road, London SW1W 9SP - Blue Mezz 1

1	Chair's welcome	<ul style="list-style-type: none"> • Apologies for absence • Declarations of interest 	10:30
2	Regular items	<ul style="list-style-type: none"> • Approval of the Minutes of the January meeting • Matters arising: reflections on the Public Accounts Commission (TPAC) strategy update and 2024-25 estimate evidence session • Action log • C&AG update 	10:30-10:45 <i>15 mins</i>
3	Strategic discussion	<ul style="list-style-type: none"> • To discuss progress from the Strategic Review Working Groups • To discuss the Quality First Plan 	10:45-11:30 <i>45 mins</i>
4	Substantial approvals	<ul style="list-style-type: none"> • To approve the external VfM review on the Audit Transformation Programme ahead of submission to TPAC 	11:30-11:40 <i>10 mins</i>
5	Substantial operational items	<ul style="list-style-type: none"> • To discuss actions arising from the: <ul style="list-style-type: none"> ○ Annual client survey ○ MP annual survey • To consider the outline structure for the 2023-24 corporate reports as follows: <ul style="list-style-type: none"> ○ Annual Report and Accounts ○ Transparency Report ○ Diversity and Inclusion annual report • To receive the update on the Audit Transformation Programme • To receive the performance and risk update 	11:40-12:00 <i>20 mins</i> 12:00-12:20 <i>20 mins</i> 12:20-12:35 <i>15 mins</i>
6	Governance items for the Board to discuss / approve by exception	<ul style="list-style-type: none"> • To receive the findings from the Board's self-assessment including proposed next steps • To receive an update from the Chairs of the Audit and Risk Assurance Committee and the Remuneration and Nominations Committee on their meetings held earlier in March 2024 including the minutes of the Audit Quality Board meeting held in January 2024 • To approve the proposed update to the Board's terms of reference • To note Executive Director appointments to the Board in 2024-25 	12:35-12:55 <i>20 mins</i>
7	Conclusion	<ul style="list-style-type: none"> • Feedback on the meeting • Date of next meeting: 21 June 2024 in Newcastle 	12:55-13:00 <i>5 mins</i>

Board members		
Dame Fiona Reynolds	FR	Chair
Gaenor Bagley	GB	Non-Executive Member
Alistair Conner	AC	Non-Executive Member
Sir Martin Donnelly	MD	Non-Executive Member
Hetan Shah	HS	Non-Executive Member
Gareth Davies	GD	Comptroller & Auditor General
Abdool Kara	AK	Executive Director, Local Services
Daniel Lambauer	DL	Executive Director Strategy and Resources
Rebecca Sheeran	KM	Executive Director VFM Service Line
Attendees		
Kate Mathers	KM	Executive Director of Financial Audit
Elaine Lewis	EL	Deputy Head of Financial Audit
Catherine Hope-MacLellan	CHM	Chief People Officer
Max Tse	MT	Executive Director Knowledge
Meredith Brown	MB	Head of Diversity (item 5)
Steve Corbishley	SC	Director Audit Risk and Compliance (item 5)
Adrian Jenner	AJ	Director Parliamentary Relations (item 5)
Hannah McNicholl	HMcN	Director External Relations (item 5)
James Osborne	JO	Director Audit Quality (item 3)
Sandeep Shah	SH	Senior Communications Manager (item 5)
Anna Sydorak-Tomczyk	AST	Strategic Review Project Manager (item 3)
Basma Tahir	BT	Senior HR Advisor (item 5)
Nigel Terrington	NT	Director Strategy
Helene Morpeth	HM	Head of Governance and Risk