



National Audit Office

Board Agenda

21 June 2024 – 09:15-12:30

The Spark

Drayman's Way, Newcastle Helix
Newcastle upon Tyne, NE4 5DE

1	Welcome and Chair's opening remarks	<ul style="list-style-type: none"> Apologies for absence Declarations of interest 	09:15
2	Regular items	<ul style="list-style-type: none"> Approval of March minutes Action log C&AG update 	09:15-09:30 (15 mins)
3	Strategic discussion	<ul style="list-style-type: none"> Preparations for a new Parliament Findings from the external and internal consultations on the Strategic Review 	09:30-10:15 (45 mins) 10:15-10:45 (30 mins)
Break			10:45-10:55 (10 mins)
4	Substantial operational matters	<ul style="list-style-type: none"> Annual VfM audit quality update Update on Quality First Plan including the Audit Transformation Programme Performance and risk reports to end April 2024 	10:55-11:30 (35 mins)
5	Substantial approvals	<ul style="list-style-type: none"> Recommendation from the Audit and Risk Assurance Committee: <ul style="list-style-type: none"> To agree the options for topics for external review in 2025 for onward submission to the Public Accounts Commission To inform the Board's approval of the 2023-24 Annual Report and Accounts, to receive the annual reports from: <ul style="list-style-type: none"> the Audit and Risk Assurance Committee (ARAC) the Remuneration and Nominations Committee (RemCo) the Director of Internal Audit and Assurance If thought fit, to approve the 2023-24 corporate annual reports: <ul style="list-style-type: none"> Annual Report and Accounts 	11:30-11:35 (5 mins) 11:35-11:45 (10 mins) 11:45-12:00 (15 mins)

		<ul style="list-style-type: none"> Diversity and Inclusion Modern Slavery Statement 	
6	Other approvals	<ul style="list-style-type: none"> To receive the 2023-24 internal annual governance reports from: <ul style="list-style-type: none"> the Health, Safety and Wellbeing Committee including approval of the NAO's Health, Safety and Wellbeing Policy the Sustainable Office Group including approval of the NAO's Environmental Policy 	12:00-12:15 (15 mins)
7	Update from the Board's committees / Audit Quality Board (AQB)	<ul style="list-style-type: none"> To receive the draft minutes from the recent meetings of ARAC and the AQB. To approve, by exception, the proposed minor updates to RemCo's terms of reference. 	12:15-12:25 (10 mins)
8	Conclusion	<ul style="list-style-type: none"> Feed-back on meeting Any other business Date of next meeting: 23 July 2024 	12:25-12:30 (5 mins)

Board members		
Dame Fiona Reynolds	FR	Chair
Gaenor Bagley	GB	Non-Executive Member
Alistair Conner	AC	Non-Executive Member
Sir Martin Donnelly	MD	Non-Executive Member
Hetan Shah	HS	Non-Executive Member
Gareth Davies	GD	Comptroller and Auditor General
Catherine Hope-MacLellan	CHM	Chief People Officer
Daniel Lambauer	DL	Executive Director Strategy and Resources
Kate Mathers	KM	Executive Director of Financial Audit
Attendees		
Abdool Kara	AK	Executive Director Local Services
Rebecca Sheeran	RS	Executive Director Value for Money Service Line
Max Tse	MT	Executive Director Knowledge
David Betteley	DB	Senior Analyst (item 5)
Meredith Brown	MB	Head of Diversity and Inclusion (item 5)
Katie Clifford	KC	Director HR Operations
Vicky Cox	VC	Head of Facilities (Item 6)
Adrian Jenner	AJ	Director Parliamentary Relations (item 3)
Antonia Gracie	AG	Senior Audit Manager (item 3)
Linda Mills	LM	Parliamentary Relations Manager (item 3)
James Osborne	JO	Director FA Practice and Quality (item 4)
Susan Ronaldson	SR	Director Change and Audit Transformation (item 4)
Anna Sydorak-Tomczyk	AST	Strategic Review Project Manager (item 3)
Colin Ross	CR	Director VFM Practice and Quality (item 4)
Thomas White	TW	Senior Audit Manager VFM Practice and Quality (item 4)
Helene Morpeth	HM	Head of Governance and Risk