



National Audit Office

Board Agenda

29 January 2025: 10:30-13:00

157-197 Buckingham Palace Road, London SW1W 9SP

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1	Chair's welcome	<ul style="list-style-type: none">• Apologies for absence• Declarations of interest	10:30-10:35 (5 mins)
2	Regular items	<ul style="list-style-type: none">• Approval of the Minutes of the meeting held on 12 December 2024• Action log• C&AG update including updates on 2023-24 qualifications and specialist audit support spend	10:35-11:00 (25 mins)
3	Strategic discussion	<ul style="list-style-type: none">• Performance framework for the new 2025-2030 Strategy	11:00-11:30 (30 mins)
4	Substantial approvals	<ul style="list-style-type: none">• 2025-2030 NAO Strategy• 2025-26 Estimate Memorandum• Topics for the external evaluation of the NAO in 2025-26	11:30-12:00 (30 mins)
5	Substantial operational matters	<ul style="list-style-type: none">• Progress update on the Quality First Plan• Performance and risk summaries	12:00-12:15 (15 mins)
6	Matters for the Board to approve / discuss / note by exception	<ul style="list-style-type: none">• Update from governance committees:<ul style="list-style-type: none">○ Verbal update from the meeting of The Decarbonisation of Buckingham Palace Road (BPR) held on 21 January 2025○ Minutes from ARAC meeting on 4 December 2024• Annual update on the Board engagement plan• Biannual update on contracts in the pipeline requiring Board approval• Any other business• Feed-back on meeting	12:15-12:30 (15 mins)
7	Conclusion	<ul style="list-style-type: none">• Date of next meeting: 25 March 2025	12:30

Board members		
Dame Fiona Reynolds	FR	Chair
Gaenor Bagley	GB	Non-Executive Member
Alistair Conner	AC	Non-Executive Member
Sir Martin Donnelly	MD	Non-Executive Member
Hetan Shah	HS	Non-Executive Member
Gareth Davies	GD	Comptroller & Auditor General
Catherine Hope-MacLellan	CHM	Chief People Officer
Kate Mathers	KM	Executive Director for Financial Audit
Rebecca Sheeran	KM	Chief Operating Officer
Attendees		
Abdool Kara	AK	Executive Director Local Services
Max Tse	MT	Executive Director Value for Money Service Line
David Betteley	DB	Senior Analyst (items 3-4)
Steve Corbishley	SC	Director Ethics (item 5)
James Osborne	JO	Director Financial Audit Quality Practice (item 5)
Susan Ronaldson	SR	Director ATP & Change Management (item 5)
Will Sharp	WS	Head of Internal Communications (item 6)
Anna Sydorak-Tomczyk	AST	Head of Strategy (items 3-4)
Nigel Terrington	NT	Director Strategy
Tim Valentine	TV	Director Finance (item 4)
Helene Morpeth	HM	Head of Governance and Risk