



13 June 2025 – 09:30-12:30

Drayman's Way, Newcastle Helix

(preceded by the private meeting between the C&AG and the non-executives 09:00-9:30)

1	Welcome / Regular items	<ul style="list-style-type: none"> • Apologies for absence • Declarations of interest • Approval of March minutes • Action log 	09:30-09:35 (5 mins)
2	C&AG update and horizon scanning	<ul style="list-style-type: none"> • C&AG update • Horizon scanning (no paper) 	09:35-10:00 (25 mins)
3	Strategic discussion	<ul style="list-style-type: none"> • Update to the NAO's external performance and impact reporting 	10:00-10:30 (30 mins)
4	Substantial operational matters	<ul style="list-style-type: none"> • Progress update on the Quality First Plan • Update from the Chair of the Audit Quality Board (including minutes of the meeting held on 15 May 2025) • Performance and risk reports to end April 2025 	10:30-10:50 (20 mins)
Break			10:50-11:00 (10 mins)
5	Year-end corporate reports requiring Board approval	<ul style="list-style-type: none"> • To inform the Board's approval of the 2024-25 Annual Report and Accounts, to receive the annual reports from: <ul style="list-style-type: none"> • the Audit & Risk Assurance Committee • the Remuneration & Nominations Committee • the Director of Internal Audit & Assurance • the Audit Quality Board • If thought fit, to approve the 2024-25 Annual Report and Accounts • If thought fit, to approve the 2024-25 Modern Slavery Statement 	11:00-11:10 (10 mins) 11:10-11:20 (10 mins)

6	Annual reports requiring noting by the Board	<ul style="list-style-type: none"> To note the 2024-25 internal annual governance reports from: <ul style="list-style-type: none"> the Health, Safety & Wellbeing Committee the Sustainable Office Group 	11:20-11:35 (15 mins)
7	Update from the Board's committees / reports by exception	<ul style="list-style-type: none"> Update from governance committees: <ul style="list-style-type: none"> To receive the draft minutes of the ARAC meeting held on 20 May 2025 To receive a summary note of the Decarbonisation Board held on 6 May 2025 To note the Board action plan for 2025-26 To receive a verbal update on the next Chair campaign To note the outline agenda for the Board strategy day on 30 September 2025 	11:35-11:55 (20 mins)
8	Conclusion	<ul style="list-style-type: none"> Feed-back on meeting Any other business Date of next meeting: 22 July 2025 	11:55-12:00 (5 mins)
9	AoB	<ul style="list-style-type: none"> Briefing for the NEDs on key actions to reinforce our cyber security 	12:00-12:20 (20 mins)

Board members		
Dame Fiona Reynolds	FR	Chair
Gaenor Bagley	GB	Non-Executive Member
Alistair Conner	AC	Non-Executive Member
Sir Martin Donnelly	MD	Non-Executive Member
Hetan Shah	HS	Non-Executive Member
Gareth Davies	GD	Comptroller and Auditor General
Catherine Hope-MacLellan	CHM	Chief People Officer
Rebecca Sheeran	RS	Chief Operating Officer
Max Tse	MT	Executive Director VFM Service Line
Attendees		
Abdool Kara	AK	Executive Director Local Services
Laura Lucking / Verity Prime	LL/VP	Executive Director Infrastructure (job share)
Kate Mathers	KM	Executive Director of Financial Audit
Geoff Ambler	GA	Director Information Security (item 8)
David Betteley	DB	Senior Analyst – Lead on Annual Report and Accounts (item 5)
Steven Corbishley	SC	Director Financial Audit Risk and Compliance (item 4)
Vicky Cox	VC	Head of Facilities (item 6)
Helen Evans	HE	Director Audit Transformation Programme (item 4)
Sadie Ellis	SE	Head of Information Security (item 8)
James Osborne	JO	Director Financial Audit Quality (item 4)
Nigel Terrington	NT	Director Strategy
Tim Valentine	TV	Director Finance (item 5)
Angus Waugh	AW	Director Digital Services (item 8)
Helene Morpeth	HM	Head of Governance and Risk