



National Audit Office

Board Agenda

25 March 2025: 10:30-13:00

157-197 Buckingham Palace Road, London SW1W 9SP - Blue Mezz 1

1	Chair's welcome	<ul style="list-style-type: none">• Apologies for absence• Declarations of interest	10:30
2	Regular items	<ul style="list-style-type: none">• Approval of the Minutes of the January meeting• Action log• C&AG update	10:30-10:50 (20 mins)
3	Strategic discussion	<ul style="list-style-type: none">• Strategy next steps	10:50-11:10 (20 mins)
4	Substantial approvals	<ul style="list-style-type: none">• To approve the annual external value for money review on <i>Hubs and Insights</i> ahead of its submission to The Public Accounts Commission• To approve the business case for external audit services for financial audit	11:10-11:20 (10 mins) 11:20-11:30 (10 mins)
5	Substantial operational items	<ul style="list-style-type: none">• Progress update on the Quality First Plan including update from the Chair of the Audit Quality Board (AQB) following the AQB meeting held on 18 February 2025• To discuss actions arising from:<ul style="list-style-type: none">○ the client feedback annual survey○ the MP annual survey• To consider the outline structure for the 2024-25 corporate reports:<ul style="list-style-type: none">○ Annual Report and Accounts○ Transparency Report○ Diversity and Inclusion annual report	11:30-11:45 (15 mins) 11:45-12:05 (20 mins) 12:05-12:25 (20 mins)
6	Governance items for the Board to discuss / approve by exception	<ul style="list-style-type: none">• Performance and risk updates• To receive the findings from the Board's self-assessment including proposed next steps• Update from governance committees:<ul style="list-style-type: none">○ To receive an update from the Chairs of the Audit & Risk Assurance Committee and the Remuneration & Nominations Committee on their meetings held in February and March 2025○ To receive a verbal update from the Decarbonisation of Buckingham Palace Road (BPR) held on 10 March 2025	12:25- 12:30 (5 mins) 12:30-12:40 (10 mins) 12:40-12:55 (15 mins)

		<ul style="list-style-type: none"> To note the Executive Director appointments to the Board in 2025-26 	
7	Conclusion	<ul style="list-style-type: none"> Feedback on the meeting Date of next meeting: 13 June 2025 in Newcastle 	12:55-13:00 (5 mins)

Board members		
Dame Fiona Reynolds	FR	Chair
Gaenor Bagley	GB	Non-Executive Member
Alistair Conner	AC	Non-Executive Member
Sir Martin Donnelly	MD	Non-Executive Member
Hetan Shah	HS	Non-Executive Member
Gareth Davies	GD	Comptroller & Auditor General
Catherine Hope-MacLellan	CHM	Chief People Officer
Kate Mathers	KM	Executive Director of Financial Audit
Rebecca Sheeran	RS	Chief Operating Officer
Attendees		
Abdool Kara	AK	Executive Director Local Services
Max Tse	MS	Executive Director VFM Service Line
Laura Lucking / Verity Prime	LL/VP	Executive Director Infrastructure
Jenny Brown	JB	Parliamentary Relations Manager (item 5)
Steve Corbishley	SC	Director Quality Compliance (item 5)
Sarah Dickinson	SD	Senior Audit Manager (item 4)
Helen Evans	HE	Director Audit Transformation Programme (item 5)
Adrian Jenner	AJ	Director Parliamentary Relations (item 5)
Lewis Knights	LK	Director Financial Audit Operations (item 4)
Esther Kwan	EK	Head of Diversity and Inclusion & CSR (item 5)
Hannah McNicholl	HMcN	Director External Relations (item 5)
James Osborne	JO	Director Audit Quality (item 5)
Sandeep Shah	SH	Senior Communications Manager (item 5)
Basma Tahir	BT	HR Specialist (item 5)
Nigel Terrington	NT	Director Strategy
Helene Morpeth	HM	Head of Governance and Risk