



National Audit Office

Meeting of the Board
to be held at
the National Audit Office,
on

Thursday 17 November 2016 at 14:30-16:30

AGENDA		
Members		
Michael Bichard	MB	Chair
Amyas Morse	AM	Comptroller and Auditor General (C&AG)
Ray Shostak	RSh	Non-executive Member
Robert Sykes	RSy	Non-executive Member
John Thorpe	JT	Executive Member
Michael Whitehouse	MW	Chief Operating Officer
Greg Parston	GP	Non-executive member
Janet Eilbeck	JE	Non-executive member
Attendees		
Hafsa Khan	HK	Board Secretary
Adrian Jenner	AJ	Director, Parliamentary Relations (Item 1)
Tim Valentine	TV	Financial Controller (Item 2)
James Gourlay	JG	Audit Manager, Strategy team (Item 2, 3, 4)
Matthew Hemsley	MH	Audit Principal, Strategy team (Item 2, 3, 4)
John McCann	JM	Director, Human Resources (Item 5)
James Weston	JW	Recruitment, Human Resources (Item 5)
Meredith Brown	MBr	Diversity, Human Resources (Item 5)
Daniel Lambauer	DL	Director, VFM Practice and Quality (Item 7)
Kate Mathers	KM	Director, Financial Audit Practice and Quality (Item 7)
Mark Allen	MA	Head of Policy and Legal Advice (Item 8)

Agenda

Good Governance			
1	Apologies for Absence	Chair	14:30-14:45
1.1	Declarations of Interest		
1.2	Minutes of the meeting of 20 October 2016- to agree the Minutes of the last Board meeting as an accurate record and approve the publication of the minutes on the NAO website.		
1.4	Matters Arising - to raise any matters arising.		
1.5	Update from the C&AG- to receive an update from the C&AG		
1.6	Parliamentary Update – to receive an update from Parliament		
2	Strategy Submission to the Public Accounts Commission (TPAC)		
2.1	A briefing paper.		
2.2(a) 2.2(b)	To approve the memorandum for the supplementary estimate, and consider the supporting financial projections underpinning the NAO's strategy submission.		
2.3	NAO Strategy 2017-18 to 2019-20		
3	Mid-Year Review of Cluster Performance	JG, MH Paper	15:15-15:35
3.1	To consider the results of the mid-year review of cluster performance and the action which the Leadership Team is taking in response.		
4	NAO Forward Programme	JG, MH Paper	15:35-15:50
4.1	To inform the Board of the NAO's work programme for delivery in the first half of 2017-18.		
5	NAO People Survey 2016	MW Paper	15:50-16:00
5.1	To consider the initial headline results from the NAO's people survey in 2016.		
6	Access to Accountancy	JM, JW, MB Paper	16:00-16:10
6.1	To receive an update on the NAO's involvement in Access to Accountancy to promote greater social inclusion in the finance profession.		
7	Transparency and Quality Review Report	DL, KM Paper	16:10-16:20
7.1	To approve the transparency report 2016-17 for publication.		
7.2	To approve the Annual Quality Report 2015-16 for internal publication.		
8	Business and Risk Reporting	MA, TV Paper	16:20-16:30
8.1	To receive the business and risk report for October 2016.		
9	Any Other Business	Paper	16:30
9.1	To note the NAO's intention to start re-procurement of legal service support for the NAO.		
	Date and time of next meeting		
	Thursday 19 January 2017, 14:30 – 16:30		