



National Audit Office

Meeting of the Board
to be held at
the National Audit Office, Buckingham Palace Road

Blue Mezz 1

on

21 April 2016 at 14:30 – 16:30

AGENDA		
Members		
Michael Bichard	MB	Chair
Amyas Morse	AM	Comptroller and Auditor General
John Thorpe	JT	Executive Leader
Joanne Shaw	JS	Non-executive Member
Ray Shostak	RSh	Non-executive Member
Stephen Smith	SS	Executive Leader (observer)
Robert Sykes	RSy	Non-executive Member
Michael Whitehouse	MW	Chief Operating Officer
Attendees		
Hafsa Khan	HK	Board Secretary
Sue Higgins	SHi	Executive Leader
Sally Howes	SHo	Executive Leader
Adrian Jenner	AJ	Director, Parliamentary Relations (Item 1)
Maria-Christina Eskioglou	MCE	Senior Analyst (Item 2 - Presenting)
Alex Quick	AQ	Senior Analyst (Item 2 - Presenting)
Mark Rutter	MR	Audit Principal (Item 2 - Presenting)
Felicity Woodrow	FW	Audit Principal (Item 2 - Presenting)
Charlotte Borg	CB	Audit Principal (Item 2 - Observing)
Jack Cook	JC	Audit Principal (Item 2 - Observing)
Claire Hardy	CH	Senior Analyst (Item 2 - Observing)
Erin Mansell	EM	Senior Analyst (Item 2 - Observing)
Charlotte Orr	CO	Audit Principal (Item 2 - Observing)
David Xu	DX	Senior Analyst (Item 2 - Observing)
Meredith Brown	MB	Human Resources, Diversity lead (Item 3)
Nikki Measures	NM	Human Resources, Diversity lead (Item 3)
Susan Ronaldson	SR	Director, Engagement and Change (Item 4)
Tim Wright	TW	Director, Business Improvement programme (Item 4)
James Gourlay	JG	Audit Manager, Strategy & performance Team (Item 5)
Mark Allen	MA	Head of Policy and Legal (Item 6)

Agenda

1	Apologies for Absence	Chair	14.30 – 14.40
1.1	Declarations of Interest		
1.2	Minutes of the meeting of 17 March - to agree the Minutes of the last meeting as an accurate record and approve the publication of the minutes on the NAO website.		
1.3	Action Points - to receive an update on progress and note the outstanding Action Points.		
1.4	Matters Arising and Update from C&AG - to raise any Matters Arising and receive an update from the C&AG.	C&AG, paper	
1.5	Parliamentary Update – to receive an update on our work with Parliament from Adrian Jenner, Director of Parliamentary Relations.	AJ, oral	
2	Emerging Leaders – Changing Audit in a Changing World	MCE,AQ, MR, FW, CB, JC, CH, EM, CO, DX, Paper	14:40 – 15:20
2.1	Four members on the Emerging Leaders programme will present to the Board, “Changing Audit in a Changing World” followed by discussion.		
3	Diversity report		15:20 – 15:30
3.1	To receive the progress against the action plan and key messages included in the Diversity report for formal approval to Board members in June.	MB Paper	
4	BIP Business case		15:30 – 16:10
4.1	To receive the outcome of the initial implementation and plan for a full roll out.	SH, TW, SR Paper	
4.2	To approve the full business case.		
5	Cluster Performance		16:10 – 16:20
5.1	To receive the End of Year report on cluster performance which includes the latest Pulse Survey results.	JG, SR paper	
6	Business and Risk Reporting		16:20 – 16:30
6.1	To receive the monthly business and risk reports.	MA, Paper	
7	Any Other Business		
7.1	To receive the draft minutes of the Remco meeting which was held on 16 March 2016.	Paper	