



Meeting of the Board  
to be held at  
the National Audit Office, Buckingham Palace Road  
Blue Mezzanine 1  
on  
Thursday 15 September 2016 at 14:30 – 16:30

<b>AGENDA</b>		
<b>Members</b>		
Michael Bichard	MB	Chair
Amyas Morse	AM	Comptroller and Auditor General (C&AG)
Joanne Shaw	JS	Non-executive Member
Ray Shostak	RSh	Non-executive Member
Stephen Smith	SS	Executive Member
Robert Sykes	RSy	Non-executive Member
John Thorpe	JT	Executive Member (Observer)
Michael Whitehouse	MW	Chief Operating Officer
<b>Attendees</b>		
Hafsa Khan	HK	Board Secretary
Peter Gray	PG	Director, International Relations (Item 2)
James Gourlay	JG	Head of Strategy (Item 3 and 4)
Matthew Hemsley	MH	Audit Principal (Item 3 and 4)
Janet Coull Trisic	JCT	Director, External Relations (Item 4)
Mark Allen	MA	Head of Legal and Policy (Item 7)

## Agenda

<b>Good Governance</b>			
1	<b>Apologies for Absence</b>	Chair	14.30-14:50
1.1	<b>Declarations of Interest</b>		
1.2	<b>Minutes of the meeting of 15 September 2016-</b> to agree the Minutes of the last Board meeting as an accurate record and approve the publication of the minutes on the NAO website.		
1.3	<b>Note of Board Strategy Day-</b> To receive the note of the Board Strategy Day discussion on 29 July.		
1.4	<b>Action Points</b> - to receive an update on progress and note the outstanding action points.		
1.5	<b>Matters Arising</b> - to raise any matters arising.		
1.6	<b>Update from the C&amp;AG-</b> To receive an update from the C&AG		
1.7	<b>Update from RemCo</b> For the Chair of RemCo to provide a verbal update to Board members from their meeting held earlier in the day.		
2	<b>The NAO's International Activities Strategic Stocktake</b>	JT, PG Paper	14:50-15:10
2.1	To consider the stocktake of NAO's international activities following the end of our appointment on the UN Board of Audit.		
3	<b>Framework for Strategy to TPAC</b>	JG, MH Paper	15:10-15:30
3.1	To approve the outline for the strategy submission for the TPAC hearing in December.		
4	<b>Success Measures</b>	JG, JCT Paper	15:30-15:50
4.1	To discuss how the NAO will measure our success which supports our strategy submission.		
5	<b>VFM Report – Workforce Deployment and Utilisation</b>	MW Paper	15:50-16:10
5.1	To consider the external VFM report on the <i>NAO: Workforce Deployment and Utilisation</i> , and approve its transmission to TPAC for the hearing in December.		
6	<b>Business Improvement Project (BIP): Update</b>	MW Verbal	16:10-16:20
6.1	To provide the Board with a verbal update on the BIP.		
7	<b>Business and Risk Reporting</b>	MA Paper	16:20-16:30
7.1	To receive the business and risk report for July and August 2016.		
	<b>Any Other Business</b>		
	<b>Date and time of next meeting</b>		
	<b>Thursday 20 October 2016 , timing tbc Newcastle</b>		