

Meeting of the Board
to be held at
the National Audit Office, Blue Mezzanine 7
157 Buckingham Palace Road, London SW1W 9SP
on
17 January 2013

AGENDA

Members		
Andrew Likierman	AL	Chair
Amyas Morse	AM	Comptroller and Auditor General (C&AG)
Gabrielle Cohen	GC	Assistant Auditor General
Naznin Coker	NC	Non-Executive Member
Gillian Guy	GG	Non-Executive Member
Paula Hay-Plumb	PHP	Non-Executive Member
Ed Humpherson	EH	Assistant Auditor General
Mary Keegan	MK	Non-Executive Member
Michael Whitehouse	MW	Chief Operating Officer
Attendees		
Ruth Brutnall	RB	Board Secretary
Nick Lacy	NL	Head of Legal and Policy (Item 5)
Jim Rickleton	JR	Director General Finance and Commerce (Item 4)

1	Welcome and apologies for absence	Chair	
2	Declarations of Interest	Chair	
3	<p>Minutes of the meeting of 29 November 2012 - to approve the Minutes of the last meeting as an accurate record and their publication on the website.</p> <p>Action Points - to receive an update on and note the outstanding Action Points.</p> <p>Matters Arising and Update from C&AG - to raise any Matters Arising and receive an update from the C&AG</p> <p>Update on the proceedings of the Audit Committee – to receive an oral update from the Chair of the Audit Committee, which will meet in the morning of 17 January.</p>	<p>C&AG, paper</p> <p>MK, paper</p>	13.30-13.50

Good Governance			
4	Business report & Quarter 3 Risk Report and Performance Review		
4.1	To receive the December business report for information and comment.	JR, paper	13.50-14.10
	To consider the Q3 risk report.	RB, paper	
	To consider the Q3 Performance Report	MB, paper	
Support and Advice			
5	Responding to Public Concerns and Correspondence		
5.1	To consider the ways in which the NAO responds to public concerns and complaints, including requests made under the Freedom of Information Act and Whistleblowing disclosures, and the value to the Office of adopting a more investigative approach in responding to correspondence and concerns.	NL & RB, paper	14.10-14.30
6	NAO Transformation Programme		
6.1	To discuss the draft vision for the NAO transformation which will set the outcomes sought by the programme in terms of the NAO's people, characteristics and outcomes.	MW, paper	14.30-15.20
7	Any Other Business		
	To receive the following: <ul style="list-style-type: none"> • Code of Conduct for 2013 • Further information on work life balance • Board dates for 2014 		15.20-15.30
8	Date and time of next meeting		
	<i>Board meeting on 21 February 2013, at 13:30</i>	Chair	

The meeting will be preceded by a sandwich lunch for all members, served outside Blue Mezz 7.