

Meeting of the Board  
to be held at  
the National Audit Office, Blue Mezzanine 7  
157 Buckingham Palace Road, London SW1W 9SP  
on  
14 July 2011 at 09:30

**AGENDA**

<b>Members</b>		
Andrew Likierman	AL	Chair
Amyas Morse	AM	Comptroller and Auditor General (C&AG)
Gabrielle Cohen	GC	Assistant Auditor General
Ruth Evans	RE	Non-Executive Member
Richard Fleck	RF	Non-Executive Member
Paula Hay-Plumb	PHP	Non-Executive Member
Ed Humpherson	EH	Assistant Auditor General
Mary Keegan	MK	Non-Executive Member
Michael Whitehouse	MW	Chief Operating Officer
<b>Attendees</b>		
Ruth Brutnall	RB	Board Secretary
John McCann	JMc	Director, Human Resources
Jim Rickleton	JR	Director General Finance and Commerce
Mike Suffield	MS	Director, Financial Audit (Lead on Local Audit Response)

1	<b>Apologies for Absence</b>	Chair	
2	<b>Declarations of Interest</b>	Chair	
3	<p><b>Minutes of the meeting of 20 May 2011</b> - <i>to approve the Minutes of the last meeting as an accurate record and their publication on the website.</i></p> <p><b>Action Points</b> - <i>to receive an update on and note the outstanding Action Points.</i></p> <p><b>Matters Arising and Update from C&amp;AG</b> - <i>to raise any Matters Arising and receive an update from the C&amp;AG</i></p> <p><b>Update from the Audit Committee</b> – <i>to provide a brief update to the Board on the business of the meeting held on the morning of 14 July 2011.</i></p> <p><i>To consider the Audit Committee's recommendation on the external</i></p>	<p>C&amp;AG, paper</p> <p>MK, oral</p> <p>Paper</p>	9:30-9:55

	<i>auditor's VfM review of the 'The NAO's recruitment, procurement and deployment of auditors to undertake financial audits' and its presentation to the Public Accounts Commission.</i>		
4	<b>Re-appointment of executive Board members</b>		
4.1	<i>To consider and approve the appointment of the executive Board members recommended by the C&amp;AG.</i>	C&AG	9:55-10:00
5	<b>Business report &amp; Quarterly Risk Update</b>		
5.1	<i>To receive the June business report and risk update and the Quarter 1 risk report for information and comment by exception.</i>	JR & RB, paper	10:00-10:10
6	<b>Delivering Our Strategy: Managing NAO's Resources Effectively</b>		
6.1	<i>To consider a paper on the resource allocation system providing an update on the changes introduced in October 2010.</i>	JM, paper	10:10-10:30
6.2	<i>To consider the NAO's management of human resources, including consideration of the following:</i> <ul style="list-style-type: none"> <li>• <i>HR Annual Report</i></li> <li>• <i>Diversity Annual Report</i></li> <li>• <i>Sickness &amp; Absence Annual Report</i></li> <li>• <i>Health &amp; Safety Annual Report</i></li> </ul>	JM, paper	
7	<b>The Budget Responsibility &amp; National Audit Act</b>		
7.1	<i>To receive an update on the progress to enact the Act, and the implications for the governance of the NAO.</i>	GC, paper	10:30-10:40
8	<b>Local Audit</b>		
8.1	<i>To consider the implications for the NAO of the changes in local government audit.</i>	MS, paper	10:40-11:25
9	<b>Any Other Business</b>		
9.1	<i>To receive the following:</i> <ul style="list-style-type: none"> <li>• <i>Minutes of the Audit Committee held in May</i></li> <li>• <i>NAO Environmental Management Policy</i></li> <li>• <i>Paper on the implications of the Bribery Act</i></li> </ul>	Chair	11:25-11:30
10	<b>Date and time of next meeting</b>		
10.1	<i>Board Strategy Day, Monday 19 September, followed by the next meeting of the Board on Tuesday 20 September.</i>	Chair	

**The Board meeting will be preceded by a meeting of the Audit Committee at 9:00.**

**The Audit Committee will reconvene at 11:30**