

Meeting of the Board
to be held at
the National Audit Office, Blue Mezzanine 7
157 Buckingham Palace Road, London SW1W 9SP
on
19 July 2012

AGENDA

Members		
Andrew Likierman	AL	Chair
Amyas Morse	AM	Comptroller and Auditor General (C&AG)
Gabrielle Cohen	GC	Assistant Auditor General
Naznin Coker	NC	Non-Executive Member
Gillian Guy	GG	Non-Executive Member
Paula Hay-Plumb	PHP	Non-Executive Member
Ed Humpherson	EH	Assistant Auditor General
Mary Keegan	MK	Non-Executive Member
Michael Whitehouse	MW	Chief Operating Officer
Attendees		
Ruth Brutnall	RB	Board Secretary
Marcial Boo	MB	Director, Strategy, Knowledge and Communications (Item 5)
John McCann	JMc	Director, Human Resources (Item 6)
Lynda McMullan	LMcM	Assistant Auditor General (Item 7)
Jim Rickleton	JR	Director General Finance and Commerce (Item 4)
Mike Suffield	MS	Director, Financial Audit (Item 7)

1	Welcome and introductions, and any apologies for absence To welcome the new members to their first meeting of the Board	Chair	13.30- 14.00
2	Declarations of Interest	Chair	
3	Minutes of the meeting of 17 May 2012 - <i>to approve the Minutes of the last meeting as an accurate record and their publication on the website.</i> Action Points - <i>to receive an update on and note the outstanding Action Points.</i> Matters Arising and Update from C&AG - <i>to raise any Matters Arising and receive an update from the C&AG</i>	C&AG, paper	

Good Governance			
4	Business report & Quarterly Risk Update		
4.1	<i>To receive the June business report for information and comment by exception.</i>	JR, paper	14.00-14.20
4.2	<i>To consider the Q1 Management Accounts</i>	JR, paper	
4.3	<i>To receive the Q1 risk report.</i>	RB, paper	
5	Developing the NAO Strategy 2013-2015		
5.1	<i>To have an initial discussion of the process to develop the NAO strategy for 2013-15.</i>	MB, paper	14.20-14.30
Management & Use of Resources			
6	Delivering Our Strategy: Managing NAO's Resources Effectively		
6.1	<i>To consider the NAO's management and development of its human resources, including consideration of the following:</i> <ul style="list-style-type: none"> • <i>HR Annual Report</i> • <i>Diversity Annual Report</i> • <i>Sickness & Absence Annual Report</i> • <i>Health & Safety Annual Report</i> 	JMcC, paper	14.30-15.00
Support and Advice			
7	Engaging with Local Delivery: The NAO's response to Localism and the Closure of the Audit Commission		
7.1	<i>To receive an update on the NAO's engagement with the PAC on issues of accountability under the Localism agenda, and the NAO's role in the new audit arrangements for local government following the closure of the Audit Commission.</i>	LMcM, paper	15.00-15.25
8	Any Other Business		
8.1	<i>To receive the following:</i> <ul style="list-style-type: none"> • <i>Minutes of the Audit Committee held in May</i> 	Chair	15.25-15.30
9	Date and time of next meeting		
9.1	<i>Board meeting on 27 September followed by a Strategy Day on 28 September.</i>	Chair	