



National Audit Office

NAO BOARD AGENDA

Board meeting – Financial year 2017-18

Room:	Blue Mezzanine 1
Location:	National Audit Office 157-197 Buckingham Palace Road, London SW1W 9SP
Date:	15 June 2017
Time:	14:00 – 16:30

Members		
Michael Bichard	MB	Chair
Amyas Morse	C&AG	Comptroller and Auditor General (C&AG)
Rob Sykes	RSy	Non-Executive Member
Ray Shostak	RSh	Non-Executive Member
Janet Eilbeck	JE	Non-Executive Member
Daniel Lambauer	DL	Executive Member
Rebecca Sheeran	RSn	Executive Member
John Thorpe	JT	Executive Member
Attendees		
Abdool Kara	AK	Executive Leader
Kate Mathers	KM	Executive Leader
Stephen Smith	SS	Executive Leader
Max Tse	MT	Executive Leader
Chloe Forbes	CF	Head of Strategy and Corporate Affairs
Hafsa Khan	HK	Board Secretary
Adrian Jenner	AJ	Director Parliamentary Relations (Item 1)
Mark Allen	MA	Head of Legal and Policy (Item 5)
Tim Valentine	TV	Financial Controller (Item 5)
Peter Gray	PG	Director, VFM Department for exiting the EU (Item 8)
Jonny Mood	JM	Audit Manager, VFM Department for exiting the EU (Item 8)

ITEM	AGENDA	PRESENTER/ TIMING	
TRANSACTIONAL BUSINESS			
1	Welcome	Chair	14:00- 14:15
1.1	Apologies for Absence		
1.2	Declarations of Interest		
1.3	Minutes of the meeting of 20 April 2017 To approve the Minutes of the last meeting held on 20 April 2017 as an accurate record, and for their publication on the website.		
1.4	Action Points To receive an update on the outstanding Action Points.		
1.5	Matters Arising To raise any matters arising. - The C&AG to confirm which executive member of the Board is accountable as Finance Director on the Board.		
1.6	Update from C&AG	C&AG	
1.7	Update on latest developments with PAC and Parliament	AJ	
GOOD GOVERNANCE			
2	Update from the Audit Committee <i>Purpose: For information</i>	JE	14:15- 14:25
2.1	To receive a note of the Audit Committee meeting, held on 30 May 2017.		
2.2	To receive the annual report 2016-17 of the Audit Committee.		
2.3	To receive the annual Internal Audit and Assurance Report 2016-2017		
3	Annual Report and Accounts 2016-17 <i>Purpose: Decision</i>	Chair	14:25- 14:30
3.1	To approve the Annual Report and Accounts 2016-17 for publication.		
4	Routine Annual Reports <i>Purpose: Decision</i>	Chair	14:30- 14:35
4.1	To approve the Diversity 2016-17 report.		
4.2	To approve the Health and Safety 2016-17 report.		
5	Business Report and Risk Register <i>Purpose: Support and Advice</i>	MA, TV	14:35- 14:50
5.1	To receive this month's Business Report, for information and comment.		

5.2	To consider and approve the re-formatted risk register which was submitted to the Audit Committee on 30 May 2017 for the Board to approve.	MA	
OPERATIONAL INSIGHT			
6	Board Strategy Day meeting note <i>Purpose: For information</i>		14:50-15:05
6.1	To receive a note on the Board Strategy day which was held on 18 May.		
7	Board way of working <i>Purpose: Discussion and approval</i>	Chair, C&AG	15:05-15:30
7.1	To conclude the actions from the Board development programme with Caroline Waters, and agree the Boards new way of working which includes a revised format of agendas.		
STRATEGIC BUSINESS			
8	Exiting the European Union <i>Purpose: Support and Advice</i>	PG, JM	15:30-16:30
8.1	To consider the effect of the UK's exit from the European Union on the NAO.		
ANY OTHER BUSINESS			
Date and time of next meeting: tbc			