



Meeting of the Board
 to be held at
 the National Audit Office Boardroom
 157 Buckingham Palace Road, London SW1W 9SP
 on
 Tuesday 23 March 2010 at 13:30

AGENDA

Members		
Andrew Likierman	AL	Chair
Ruth Evans	RE	Non-Executive Member
Richard Fleck	RF	Non-Executive Member
Mary Keegan	MK	Non-Executive Member
Paula Hay-Plumb	PHP	Non-Executive Member
Amyas Morse	AM	Comptroller and Auditor General (C&AG)
Michael Whitehouse	MW	Chief Operating Officer
Gabrielle Cohen	GC	Assistant Auditor General
Ed Humpherson	EH	Assistant Auditor General
Attendees		
Julian Wood	JW	Board Secretary
Jim Rickleton	JR	Director General, Finance
Jacqui Smillie	JS	Director Internal Audit and Assurance
Simon Henderson	SH	Head of Planning & Performance

1	Welcome <i>To welcome Paula Hay-Plumb as the new Non-Executive Member of the Board</i>	Chair
2	Apologies for Absence	Chair
3	Declarations of Interest	Chair
4	Minutes of the meeting of 24 February 2010 <i>To approve the Minutes of the last meeting</i> Action Points <i>To receive an update on and note the outstanding Action Points</i>	Chair Chair

	<p>Matters Arising and Update from C&AG</p> <p><i>To raise any Matters Arising and receive an oral update from the C&AG</i></p>	Chair & C&AG
5	<p>Business Report</p> <p><i>To consider the Business Report to the period ended 28 February 2010</i></p>	JR
6	<p>NAO Business Plan 2010-11</p> <p><i>Following consideration of the draft Plan at the last meeting, to endorse the updated NAO Business Plan</i></p>	JW Paper
7	<p>Implementing the Business Plan</p> <p><i>To consider plans to implement the Business Plan and monitor progress in 2010-11</i></p>	SH Paper
8	<p>Discretionary Work Plan</p> <p><i>To approve the discretionary work plan for 2010-11 in line with the Code of Practice</i></p>	JW Paper
9	<p>Sub-letting space at 157-197 BPR</p> <p><i>To receive an update on sub-letting office space, including prospective timeline and scenarios</i></p>	JR Paper
10	<p>Financial Impacts 2009</p> <p><i>To consider an interim report from the Director Internal Audit and Assurance [requested by Chair of Audit Committee]</i></p>	JS Paper
11	<p>Update on political environment</p> <p><i>To review the NAO's external environment in the light of current political developments</i></p>	GC Paper
12	<p>Any other business</p> <p>On-going induction</p> <p><i>To discuss on-going induction of the Non-Executive Members and their wider engagement in the business</i></p> <p><i>To discuss a possible Board 'away day' later in the Spring. [Possible topic for discussion: 'potential new administration: implications for the NAO']</i></p> <p>Revised Board dates 2010 and dates for 2011</p> <p><i>To note the revised dates for 2010 and proposed dates for 2011</i></p>	All Chair JW
	<p>Date and time of next meeting</p> <p><i>To note that the next formal Board meeting will be held in May.</i></p>	Chair

The Non-Executive Members' Pre-Board Meeting will be held at 13:00