



National Audit Office

Meeting of the Board
to be held at
the National Audit Office, Blue Mezzanine 7
157 Buckingham Palace Road, London SW1W 9SP
on
29 March 2012 at 13:30

AGENDA		
Members		
Andrew Likierman	AL	Chair
Amyas Morse	AM	Comptroller and Auditor General (C&AG)
Gabrielle Cohen	GC	Assistant Auditor General
Ruth Evans	RE	Non-Executive Member
Richard Fleck	RF	Non-Executive Member
Paula Hay-Plumb	PHP	Non-Executive Member
Ed Humpherson	EH	Assistant Auditor General
Mary Keegan	MK	Non-Executive Member
Michael Whitehouse	MW	Chief Operating Officer
Attendees		
Ruth Brutnall	RB	Board Secretary
Marcial Boo	MB	Director of Strategy, Knowledge and Communications (Item 5 & 6)
Richard Copeman?	RAC	Financial Audit Manager (Item 7)
Jim Rickleton	JR	Director General Finance and Commerce (Item 4)

1	Apologies for Absence	Chair	
2	Declarations of Interest	Chair	
Good Governance			
3	Minutes of the meeting of 23 February 2012 - to approve the Minutes of the last meeting as an accurate record and their publication on the website.	Chair	13.30-13.55
	Action Points - to receive an update on and note the outstanding Action Points.	Chair	
	Matters Arising and Update from C&AG - to raise any Matters Arising and receive an update from the C&AG	C&AG, paper	

	Remuneration Committee - to receive an update on the business of the Remuneration Committee which met on the morning of 29 th March.	RE, paper	
4.	Business Management Report & Risk Report		
4.1	To receive the business management report and risk report for information and comment .	JR & RB, paper	13.55-14.10
5	NAO Annual Report		
5.1	To consider the plans for the production of this year's Annual Report, including key milestones and timescales for Board consultation.	MB, paper	14.10-14.20
NAO Approved Services			
6	Programme of NAO Approved Services for 2012-13		
6.1	To discuss and approve the programme of work planned as NAO approved services during 2012-13, in accordance with the Code of Practice,	MB, paper	14.20-14.35
Support & Advice			
7	Risk Management in the NAO		
7.1	To consider the proposed framework for the management of operational risks in the NAO in 2012-13	MW, paper	14.35-15.20
7.2	To discuss the enterprise risks arising from the NAO's external operating environment faced by the Office.		
8	Any Other Business		
8.1	To receive the following for information: <ul style="list-style-type: none"> • NAO Business Plan 2012-13 • Code of Practice 	Chair	15.20-15.30
	Date and time of next meeting		
	Thursday 17th May at 13:30	Chair	