

Meeting of the Board
to be held at
the National Audit Office, Buckingham Palace Road
Blue Mezzanine 1
on
Thursday 16 March 2017 at 14:30 – 16:30

AGENDA		
Members		
Michael Bichard	MB	Chair
Amyas Morse	AM	Comptroller and Auditor General (C&AG)
Janet Eilbeck	JE	Non-executive member
Ray Shostak	RSh	Non-executive Member
Stephen Smith	SS	Executive Member
Robert Sykes	RSy	Non-executive Member
John Thorpe	JT	Executive Member
Michael Whitehouse	MW	Chief Operating Officer
Attendees		
Abdool Kara	AK	Executive Leader, Local Government
Chloe Forbes	CF	Corporate Affairs Manager (Secretary)
Tim Valentine	TV	Financial Controller (Item 3)
Liz Bradshaw	LB	Parliamentary Relations Manager (Item 4)
Mark Allen	MA	Head of Legal and Policy (Item 6)
Apologies		
Greg Parston	GP	Non-executive member

Agenda

Good Governance			
1	Apologies for Absence	Chair	14.30-14.50
1.1	Declarations of Interest		
1.2	Minutes of the meeting of 19 January 2017 - to agree the Minutes of the last Board meeting as an accurate record and approve the publication of the minutes on the NAO website.		
1.3	Matters Arising - to raise any matters arising. - the Board have approved the Estimate via written procedure		
1.5	Update from the C&AG - To receive an update from the C&AG		
1.6	Update from the Audit Committee – to receive an update from JE on the Audit Committee meeting held on 27 February 2017 including Board decision on the external independent member of the audit committee.		
1.7	Update from RemCo – For RSh to provide a verbal update to Board members from their meeting held earlier in the day.		
2	Executive Leader recruitment update and plans for the future of the Leadership Team	MW Paper	14.50-15.05
2.1	To provide the Board with an update on the Executive Leader recruitment campaign and what the future of the Leadership Team will look like. This will include a governance map.		
3	Operational Planning 2017-18	DL, TV Paper	15.05-15.20
3.1	To update the Board of the progress of the NAO's operational planning 2017-18, using our new Financial Force system.		
4	External Environment	LB Paper	15.20-15.35
4.1	To update and discuss changes in the NAO's external environment and the NAO's response to those changes.		
5	Agenda for Board Strategy Day	MW Paper	15.35-15.50
5.1	To discuss and approve the agenda for the Board Strategy Day which will be held on 18 May 2017.		
6	Business and Risk Reporting	MA Paper	15.50-16.05
6.1	To receive the business and risk report for January 2017.		
7	Any Other Business	PW Paper	16.05-16.30
7.1	Data security To receive a paper on NED's responsibilities regarding the NAO's information security procedures and processes.		
7.2	Annual Report and Accounts 2017 – 18 and Wider Impacts To receive the Annual Report and Accounts production timetable and an outline structure as well as details of the wider impact case studies to be included within the report.	Paper	
7.3	Legal Services Retendering To receive a note informing the Board on the tender evaluation process outcome.	Paper	
	Date and time of next meeting Thursday 13 April 2017, 14:30 – 16:30		