



Meeting of the Board
to be held at
the National Audit Office, Blue Mezzanine 7
157 Buckingham Palace Road, London SW1W 9SP
on 20 March 2014
at 12.45 pm *note earlier start time*

AGENDA

Members		
Andrew Likierman	AL	Chair
Amyas Morse	AM	Comptroller and Auditor General (C&AG)
Gabrielle Cohen	GC	Executive Leader
Naznin Coker	NC	Non-Executive Member
Gillian Guy	GG	Non-Executive Member
Paula Hay-Plumb	PHP	Non-Executive Member
Mary Keegan	MK	Non-Executive Member
Michael Whitehouse	MW	Chief Operating Officer
Attendees		
Toni Whitby	TW	Interim Board Secretary
Gurdip Juty	GJ	Financial Controller (Item 3)
Tim Valentine	TV	Financial Management (Item 3)

TRANSACTIONAL BUSINESS			
1	Objective Area: Good Governance		12.45-13.10
1.1	Apologies for Absence	Chair	
1.2	Declarations of Interest	Chair	
1.3	Minutes of the meeting of 27 February To approve the Minutes of the last meeting as (a) an accurate record; and (b) their publication on the website	Chair <i>(paper)</i>	
1.4	Action Points To receive an update on and note the outstanding Action Points	Chair <i>(paper)</i>	
1.5	Matters Arising and Update from C&AG To raise any Matters Arising and receive an update from the C&AG	C&AG <i>(paper)</i>	
1.6	Update on the latest developments with PAC and Parliament	GC, oral	
2	Objective Area Good Governance Business Report and Risk Report		13.10-13.30
2.1	To receive the February Business Report for information and comment	MW <i>(paper)</i>	
2.2	To consider the February Risk Report	MW <i>(paper)</i>	

STRATEGIC BUSINESS			
3	Objective Area: Management and Use of Resources Annual Report and Communications To consider the outline Annual Report and Accounts timetable.	GC (paper)	13.30- 13.45
4	Objective Area: Management and Use of Resources Contracts and Programmes over £500,000 To approve the projects and contracts entered into by the NAO with a lifetime cost above £500,000 or which are strategically material to the NAO.	MW (paper)	13.45- 14.05
5	Objective Area: Support and Advice Internal Whistleblowing Policy To approve the Whistleblowing Policy. This has been reviewed by the Audit Committee at their meeting on 27 February 2014.	GG (paper)	14.05- 14.15
6	Objective Area Good Governance Terms of Reference for Value for Money Review To approve the Terms of Reference for the external Value for Money Review on the NAO for 2014.	GG (paper)	14.15- 14.30
7	Any Other Business		
7.1	The NAO Business Plan.	(paper)	14.40- 14.45
7.2	The draft minutes of the Audit Committee of 27 February 2014.	(paper)	
7.3	The agenda for the REMCO Meeting which will follow the Board Meeting. REMCO meeting timing: 14:45 to 14:50: 5 min comfort break 14:50 to 16:20: RemCo meeting	(paper)	
	Date and time of next meeting 15 May 2014 (no meeting scheduled for April)	Chair	

The meeting will be preceded by a salad lunch for all members, served outside Blue Mezz 7.

*The non-executive members' pre-board conference call will take place on 19 March 2014 at 9.00. The dial-in number is 0800 358 1859, when promoted please enter the meeting number: *931343*.*

If calling from a mobile telephone please dial 020 7162 0274