



National Audit Office

Meeting of the Board
to be held at
the National Audit Office, Blue Mezzanine 7
157 Buckingham Palace Road, London SW1W 9SP
on
5 March 2015 at 14:30

AGENDA		
Members		
Michael Bichard	MB	Chair
Amyas Morse	AM	Comptroller and Auditor General
Naaz Coker	NC	Non-executive Member
Gabrielle Cohen	GC	Executive Leader (Item 3 only)
Joanne Shaw	JS	Non-executive Member
Ray Shostak	RSh	Non-executive Member
Robert Sykes	RSy	Non-executive Member
John Thorpe	JT	Executive Leader (excluding item 1)
Michael Whitehouse	MW	Chief Operating Officer (excluding item 1)
Attendees		
Ruth Brutnall	RB	Board Secretary
Meredith Brown	MB	Diversity and Inclusion Specialist
Gurdip Juty	GJ	Chief Financial Officer
Nikki Measures	NM	HR Manager
Nigel Terrington	NT	Head of Strategy and Performance

Good Governance			
1	Appointment of Executive Members To appoint the executive members of the Board, upon the recommendation of the C&AG.	C&AG	14.30-14.40
2	Apologies for Absence Declarations of Interest	Chair	14.40-15.10
2.1	Minutes of the meeting of 22 January 2015 - to agree the Minutes of the last meeting as an accurate record and approve their publication on the website.	Chair	
2.2	Action Points - to receive an update on progress and note the outstanding Action Points.	Chair	
2.3	Matters Arising and Update from C&AG - to raise any Matters Arising and receive an update from the C&AG	C&AG	
2.4	Audit Committee - to receive an update on the business of the Audit Committee met on 25 February 2015	JS, paper	

2.5	Remuneration and Nominations Committee – to receive an update on the business of the Committee, which will have met on 5 March 2015.	RS, oral	
Support & Advice			
3	NAO Diversity Strategy		
3.1	To consider and approve the NAO Diversity Strategy, subject to any changes the Board may wish to recommend.	GC, paper	15.10-15.40
Management and Use of Resources			
4	Business and Risk Reporting		
4.1	To consider the monthly business and risk report	GJ, paper	15.40-15.55
5	NAO Plan for using our resources: 2015-16		
5.1	To consider the draft plan for using our resources for 2015-16, and the underlying budget assumptions, to inform the development of the final draft, which will be presented for approval when the Board meets on 9 April.	NT &GJ, paper	15.55-16.30
Good Governance – Transactional Business			
6	Adoption of Corporate Seal		
6.1	To agreed the adoption of a corporate seal for the NAO	RB, paper	16.30-16.40
7	Any other business		
7.1	To receive the management accounts for Q3, for information. To receive paper on planed approach to developing 2014-15 Annual Report and Accounts	Paper	16.40-16.45
	Date and time of next meeting		
	Thursday 9 April 2015 at 14.30	Chair	