



Meeting of the Board
to be held at
the National Audit Office, Blue Mezzanine 7
157 Buckingham Palace Road, London SW1W 9SP
on
Friday 14 May 2010 at 11.00

AGENDA

Members		
Andrew Likierman	AL	Chair
Ruth Evans	RE	Non-Executive Member
Richard Fleck	RF	Non-Executive Member
Mary Keegan	MK	Non-Executive Member
Paula Hay-Plumb	PHP	Non-Executive Member
Amyas Morse	AM	Comptroller and Auditor General (C&AG)
Michael Whitehouse	MW	Chief Operating Officer
Gabrielle Cohen	GC	Assistant Auditor General (by phone)
Ed Humpherson	EH	Assistant Auditor General
Attendees		
Vikki Keilthy	VK	Head of Governance (minute taker)

1	Apologies for Absence	Chair	11-11.15
2	Declarations of Interest	Chair	
3	Minutes of the meeting of 23 March 2010 <i>To approve the Minutes of the last meeting</i> Action Points <i>To receive an update on and note the outstanding Action Points</i> Matters Arising and Update from C&AG <i>To raise any Matters Arising and receive an oral update from the C&AG</i>	Chair Chair Chair & C&AG	

4	Appointments		
4.1	<i>To consider the appointment of Paula Hay Plumb as a member of the Audit Committee and Remuneration Committee.</i>	Chair	11.15-11.20
4.2	<i>To consider and approve the appointment of Vikki Keilthy as Board Secretary.</i>	Chair, MW Paper	
5	Business Plan		
5.1	<i>To receive the business plan.</i>	MW	11.20-11.30
6	Annual Report		
6.1	<i>To consider the draft narrative of the NAO Annual report.</i>	GC Paper	11.30-11.45
7	Board self-assessment		
7.1	<i>To discuss feedback gathered by the Chairman from fellow Board members on Board performance and operation</i>	Chair	11.45-12.30
8	Any other business	Chair	
	Date and time of next meeting	Chair	
	Tuesday 25 May 2010 at 1.30pm (location tbc)		

The Non-Executive Members' Pre-Board Meeting will be held at 9.30am