



Meeting of the Board
to be held at
the National Audit Office, Blue Mezzanine 7
157 Buckingham Palace Road, London SW1W 9SP
on
20 May 2011 at 13.30

AGENDA

Members		
Andrew Likierman	AL	Chair
Ruth Evans	RE	Non-Executive Member
Richard Fleck	RF	Non-Executive Member
Mary Keegan	MK	Non-Executive Member
Paula Hay-Plumb	PHP	Non-Executive Member
Amyas Morse	AM	Comptroller and Auditor General (C&AG)
Michael Whitehouse	MW	Chief Operating Officer
Gabrielle Cohen	GC	Assistant Auditor General
Ed Humpherson	EH	Assistant Auditor General
Attendees		
Ruth Brutnall	RB	Board Secretary
Mark Allen	MA	Audit Manager, Future of Local Audit
Marcial Boo	MB	Director of Strategy, Knowledge and Communications
Simon Henderson	SH	Head of Performance & Delivery
Jim Rickleton	JR	Director General Finance and Commerce
Mike Suffield	MS	Audit Director

1	Apologies for Absence	Chair	
2	Declarations of Interest	Chair	
3	<p>Minutes of the meeting of 22 March 2011</p> <p><i>To approve the Minutes of the last meeting as an accurate record and their publication on the website.</i></p> <p>Action Points - <i>to receive an update on and note the outstanding Action Points.</i></p> <p>Matters Arising and Update from C&AG - <i>to raise any Matters Arising and receive an update from the C&AG</i></p> <p>Update from the Audit Committee – <i>to provide a brief</i></p>	<p>C&AG – paper</p> <p>MK, oral</p>	13.30-14.00

	<i>update to the Board on the business of the meeting held on the morning of 20 May 2011.</i>		
4	Business report & Quarterly Risk Update		
4.1	<i>To receive the final 2010-11 business report and for information and comment by exception.</i>	JR, Paper	14.00- 14.10
4.2	<i>To receive the May Risk Update for information and comment, and also the Quarter 4 Risk Register for 2010-11</i>	SH, Paper	
5	Annual Report of the Audit Committee		
5.1	<i>To receive the Annual Report of the Audit Committee, subject to any changes recommended by the Committee at its meeting on the morning of 20 May.</i>	MK, Paper	14.15- 14.25
6	Annual Report and Accounts		
6.1	<i>To receive and approve the Annual Report and Accounts for publication and laying before Parliament.</i>	MB, JR Paper	14.25- 14.45
7	Delivering the NAO Strategy - Non-Statutory Work Programme 2011-12		
7.1	<i>To consider and approve the planned non-Statutory work Programme for 2011-12.</i>	MB, Paper	14.45- 15.00
8	Local Audit		
8.1	<i>To consider the NAO's position on local audit, and the implications for the NAO of recent developments, in the light of the CLG Consultation.</i>	MB, Paper	15.00- 15.20
9	Any Other Business		
9.1	<i>To receive the following:</i> <ul style="list-style-type: none"> • <i>Minutes of the Audit Committee held in March</i> • <i>Minutes of the Remuneration Committee held in March</i> 	Chair	15.20- 15.30
10	Date and time of next meeting		
10.1	Tuesday 12 July, timing to be confirmed.	Chair	

The Board meeting will be preceded by a meeting of the Audit Committee at 11.00.

The pre-meeting for Non-Executive Members will be held at 13.00. in Meeting Room

Blue Mezz 4