



Meeting of the Board
to be held at
the National Audit Office, Blue Mezzanine 7
157 Buckingham Palace Road, London SW1W 9SP
on
18 July at 13:00

AGENDA		
Members		
Andrew Likierman	AL	Chair
Amyas Morse	AM	Comptroller and Auditor General (C&AG)
Gabrielle Cohen	GC	Executive Leader
Naaz Cocker	NC	Non-Executive Member
Gillian Guy	GG	Non-Executive Member
Paula Hay-Plumb	PHP	Non-Executive Member
Ed Humpherson	EH	Executive Leader
Mary Keegan	MK	Non-Executive Member
Michael Whitehouse	MW	Chief Operating Officer
Attendees		
Ruth Brutnall	RB	Board Secretary
Sally Howes	SH	Executive Leader (item 3)
Jim Rickleton	JR	Director General, Finance and Commerce (item 4)

Good Governance			
1	<p>Apologies for Absence</p> <p>Declarations of Interest</p>		13.00-13.20
1.1	<p>Minutes of the meeting of 16 May 2013 - to approve the Minutes of the last meeting as an accurate record and their publication on the website.</p>	Chair	
1.2	<p>Action Points - to receive an update on and note the outstanding Action Points.</p>		
1.3	<p>Matters Arising and Update from C&AG - to raise any Matters Arising and receive an update from the C&AG</p>	C&AG, paper	
1.4	<p>Audit Committee - to receive a brief update on the business of the Audit Committee which will meet on the morning of 18 July.</p>	GG, paper	
2	<p>Business Reporting</p> <p>To receive the following reports for information and comment:</p> <ul style="list-style-type: none"> • June Business Report • Q1 Risk Report for information 	JR RB	13.20-13.35



Support & Advice			
3	Transformation Programme To receive an update on the Transformation Programme, including decisions regarding restructuring and staff departures. To discuss the NAO Skills Strategy for 2013-2015.	MW, paper SH, paper	13.35- 14.25
Oversight of the NAO's management and use of resources			
4	The NAO's Cost Base and approach to Financial Management Informed by the Q1 Management Accounts, to discuss the NAO's approach to the management of its cost base and financial resources including our approach to planning, budgeting and controls, with particular reference to 'Client Insight and Investigations'. To consider and approve the budget for the NAO approved services, subject to any changes the Board may wish to make.	JR, paper MW, paper	14.25- 15.10
5	NAO Board meeting with TPAC: 11 September 2013 To discuss the arrangements and approach for the NAO Board's meeting with members of TPAC, to be held on 11 September.	MW, paper	15.10- 15.25
6	Any Other Business To receive the following for information: <ul style="list-style-type: none">• Minutes of the Audit Committee meeting held on 16 May 2013• Minutes of the Remuneration and Nominations Committee meetings in February and March 2013	Chair	15.25- 15.30
	Date and time of next meeting Thursday 24 September at 13:30	Chair	

*The non-executive members' pre-board conference call will take place on 17 July at 09:00. The dial-in number is 0800 358 1859, when promoted please enter the meeting number: *931343*. If calling from a mobile telephone please dial 020 7162 0274*