



National Audit Office

Meeting of the Board
to be held at
the National Audit Office, Blue Mezzanine 7
157 Buckingham Palace Road, London SW1W 9SP
on
27 March 2013 at 11.45

AGENDA		
Members		
Andrew Likierman	AL	Chair
Amyas Morse	AM	Comptroller and Auditor General (C&AG)
Gabrielle Cohen	GC	Assistant Auditor General
Naaz Coker	NC	Non-executive Member
Gillian Guy	GG	Non-executive Member
Paula Hay-Plumb	PHP	Non-executive Member
Ed Humpherson	EH	Assistant Auditor General
Mary Keegan	MK	Non-executive Member
Michael Whitehouse	MW	Chief Operating Officer
Attendees		
Ruth Brutnall	RB	Board Secretary
Marcial Boo	MB	Director of Strategy, Knowledge and Communications (Items 3 & 4)
Jim Rickleton	JR	Director General, Finance and Commerce (Items 2 and 3)

Good Governance			
1	Apologies for Absence	Chair	
	Declarations of Interest	Chair	
1.1	Minutes of the meeting of 21 February 2013 - to approve the Minutes of the last meeting as an accurate record and their publication on the website.	Chair	11.45-12.00
1.2	Action Points - to receive an update on and note the outstanding Action Points.	Chair	
1.3	Matters Arising and Update from C&AG - to raise any Matters Arising and receive an update from the C&AG	C&AG	
1.4	Audit Committee - to receive an update on the business of the Audit Committee which will meet on	MK	

	27 March 2013.		
2.	Business Management Report & Risk Report		
2.1	To receive the February business management report information and comment .	JR, paper	12.00-12.10
2.2	To receive the February risk report for information and comment .	RB, paper	
Management and Use of Resources			
3	NAO Business Plan		
3.1	Following detailed consideration of the Transformation Programme during the strategy discussion, to consider the NAO's Business Plan for 2013-14.	MB, paper	12.10-12.30
3.2	To note the programmes and contracts planned for 2013-14 in support of the delivery of the business plan	JR, paper	
4	NAO Approved Services		
4.1	To consider and approve the programme of NAO approved services for 2013-14.	MB, paper	12.30-12.55
Support & Advice			
5	Risk Management		
5.1	To consider and agree a revised approach to risk reporting in the NAO for 2013-14.	RB, paper	12.55-13.25
5.2	To consider the key issues and events which may impact on the NAO, and identify key external risks.		
6	Any Other Business		
6.1	To receive the following for information: <ul style="list-style-type: none"> Paper setting out the planned approach to the NAO's Annual Report, including timescales and key milestones for the Board 	Chair	13.25-13.30
	Date and time of next meeting		
	Thursday 16 May at 13:30	Chair	

The non-executive members' pre-board conference call will take place on 25 March at 11:00. The dial-in number is 0800 358 1859, when promoted please enter the meeting number: *931343*. If calling from a mobile telephone please dial 020 7162 0274

Following the meeting, members of the Audit Committee will meet with Paul Brown to discuss the external value for money review of the NAO's Management Information.