

Meeting of the Board
to be held at
the National Audit Office, Blue Mezzanine 7
157 Buckingham Palace Road, London SW1W 9SP
on
16 May 2013 at 13:30

| AGENDA | | |
|--------------------|-----|--|
| Members | | |
| Andrew Likierman | AL | Chair |
| Amyas Morse | AM | Comptroller and Auditor General (C&AG) |
| Gabrielle Cohen | GC | Assistant Auditor General |
| Naaz Coker | NC | Non-Executive Member |
| Gillian Guy | GG | Non-Executive Member |
| Paula Hay-Plumb | PHP | Non-Executive Member |
| Ed Humpherson | EH | Assistant Auditor General |
| Mary Keegan | MK | Non-Executive Member |
| Michael Whitehouse | MW | Chief Operating Officer |
| Attendees | | |
| Ruth Brutnall | RB | Board Secretary |
| Marcial Boo | MB | Director of Strategy, Knowledge and Communications (Items 2-4) |
| Martin Sinclair | MS | Assistant Auditor General |
| Jim Rickleton | JR | Director General Finance and Commerce (Item 2-4) |

| Good Governance | | | |
|------------------------|---|-------------|-------------|
| 1 | Apologies for Absence | | 13.30-13.55 |
| | Declarations of Interest | | |
| 1.1 | Minutes of the meeting of 27 March 2013 - to approve the Minutes of the last meeting as an accurate record and their publication on the website. | Chair | |
| 1.2 | Action Points - to receive an update on and note the outstanding Action Points. | | |
| 1.3 | Matters Arising and Update from C&AG - to raise any Matters Arising and receive an update from the C&AG | C&AG, paper | |
| 1.4 | Audit Committee - to receive a brief update on the business of the Audit Committee which met on the 1 and 16 of May. | MK, paper | |
| 2 | Business Management Report & Risk Report | | |
| 2.1 | To receive the final 2012-13 business report and for information and comment by exception. | JR, paper | 13.55-14.10 |
| 2.2 | To receive the final performance review for 2012-13 | MB, paper | |

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| 2.3 | <i>To receive the April Risk Update for information and comment, and also the Quarter 4 Risk Register for 2012-13</i> | RB, paper | |
| 2.4 | <i>Year-end management accounts</i> | JR, paper | |
| 3 | Annual Report of the Audit Committee | | |
| 3.1 | <i>To receive the Annual Report of the Audit Committee, subject to any changes recommended by the Committee at its meeting on the morning of 16 May.</i> | MK, paper | 14.10-14.20 |
| 4 | Annual Report and Accounts | | |
| 4.1 | <i>To receive and approve the Annual Report and Accounts for publication and laying before Parliament.</i> | MB & JR, paper | 14.20-14.35 |
| Oversight of the NAO's management and use of resources | | | |
| 5 | External Audit Report: Management Information in the NAO | | |
| 5.1 | <i>To consider the Audit Committee's recommendation on the external auditor's VfM review of 'Management Information in the NAO' and its presentation to the Public Accounts Commission.</i> | MK, oral | 14.35-14.50 |
| Support & Advice | | | |
| 6 | The NAO Transformation Programme | | |
| 6.1 | <i>To receive an update on the progress of the NAO's Transformation Programme.</i> | MW, paper | 14.50-15.05 |
| 7 | The NAO's International Work | | |
| 7.1 | <i>To consider the recommendations of a recent review into the NAO's international work, an important element of the NAO approved services.</i> | MS, paper | 15.05-15.25 |
| 8 | Any Other Business | | |
| 8.1 | To receive the following for information: <ul style="list-style-type: none"> • Paper on change in Audit Committee Chair • Minutes of the Audit Committee meeting held on 27 March 2013 • Draft minutes of the Audit Committee meeting held on 1 May 2013 | Chair | 15.25-15.30 |
| | Date and time of next meeting | | |
| | Thursday 18 July at 13:30 | Chair | |

*The non-executive members' pre-board conference call will take place on 15 May at 09:00. The dial-in number is 0800 358 1859, when promoted please enter the meeting number: *931343*. If calling from a mobile telephone please dial 020 7162 0274*