

**Meeting of the Board  
to be held at  
the National Audit Office, Blue Mezzanine 7  
157 Buckingham Palace Road, London SW1W 9SP  
on  
24 October at 13:30**

<b>AGENDA</b>		
<b>Members</b>		
Andrew Likierman	AL	Chair
Amyas Morse	AM	Comptroller and Auditor General (C&AG)
Gabrielle Cohen	GC	Executive Leader
Naaz Cocker	NC	Non-Executive Member
Gillian Guy	GG	Non-Executive Member
Paula Hay-Plumb	PHP	Non-Executive Member
Ed Humpherson	EH	Executive Leader
Mary Keegan	MK	Non-Executive Member
Michael Whitehouse	MW	Chief Operating Officer
<b>Attendees</b>		
Ruth Brutnall	RB	Board Secretary
Jim Rickleton	JR	Director General, Finance and Commerce
Nigel Terrington	NT	Head of Strategy and Performance

<b>TRANSACTIONAL BUSINESS</b>			
1	<b>Objective Area Good Governance</b>		13.30- 13.45
1.1	<b>Apologies for Absence</b>	Chair	
	<b>Declarations of Interest</b>		
1.2	<b>Minutes of the meeting of 24 September</b> - to approve the Minutes of the last meeting as an accurate record and their publication on the website.		
1.3	<b>Action Points</b> - to receive an update on and note the outstanding Action Points.		
	<b>Matters Arising and Update from C&amp;AG</b> - to raise any Matters Arising and receive an update from the C&AG	C&AG, paper	
	<b>Update from Remuneration and Nominations Committee</b> – an oral update from the Chair of the Committee	PHP, paper	
	<b>Update on our work with PAC and Parliament</b>	GC, oral	
	<b>Update on implementation of recommendations arising from external VFM report</b>	MW, paper	

2	<b>Objective Area: Management and Use of Resources</b>		
2.1	<b>Business Reporting</b>  To receive the following reports for information and comment: <ul style="list-style-type: none"> <li>September Business Report and mid-year review of income and expenditure</li> <li>Q2 Risk Report</li> <li>Q2 Management Accounts</li> </ul>	JR RB JR	13.45-14.00
2.2	<b>Performance Reporting</b>  To receive the report of the mid-year performance review of the NAO's corporate performance.	NT, paper	
3	<b>Objective Area: Good Governance</b>		
3.1	<b>NAO Strategy</b>  Following the Board's consideration of a draft strategy by correspondence, to approve the NAO Strategy for submission to TPAC, subject to any amendment the Board may agree.	NT, paper	14.00-14.15
4	<b>Objective Area: Support and Advice</b>		
4.1	<b>Transparency Report</b>  Following the Board's discussion of the annual quality reports and the report of the Audit Quality Review, to consider and agree the Transparency Report for 2013, for publication on the NAO's external webpage.	EH, paper	14.15-14.25
<b>STRATEGIC CONSIDERATION</b>			
5	<b>Objective area: Support and Advice</b>		
5.1	<b>Stakeholder Feedback</b>  To consider the findings of the Ipsos MORI annual survey of MPs, the key issues arising and the actions proposed in response.	GC, paper	14.25-15.00
6	<b>Objective area: Support and Advice</b>		
6.1	<b>Transformation Programme: Update Report</b>  To consider progress in the NAO transformation programme.	MW, paper	15.00-15.20



7	<b>Any Other Business</b>		
7.1	To receive the following: <ul style="list-style-type: none"><li>• Draft Board Objectives and Work Programme for 2014, for consideration and comment via correspondence, prior to formal agreement in November</li><li>• Timetable for Board Meeting in Newcastle 28 November 2013.</li></ul>	Chair	15.20-15.30
	<b>Date and time of next meeting</b>		
	Thursday 28 November 2013 at 13:30, Newcastle		

*The non-executive members' pre-board conference call will take place on 23 October at 09:00. The dial-in number is 0800 358 1859, when promoted please enter the meeting number: \*931343\*. If calling from a mobile telephone please dial 020 7162 0274*