

Meeting of the Board
to be held at
the National Audit Office, Blue Mezzanine 7
157 Buckingham Palace Road, London SW1W 9SP
on
24 September at 13:30

AGENDA		
Members		
Andrew Likierman	AL	Chair
Amyas Morse	AM	Comptroller and Auditor General (C&AG)
Gabrielle Cohen	GC	Executive Leader
Naaz Cocker	NC	Non-Executive Member
Gillian Guy	GG	Non-Executive Member (Apologies)
Paula Hay-Plumb	PHP	Non-Executive Member
Ed Humpherson	EH	Executive Leader
Mary Keegan	MK	Non-Executive Member
Michael Whitehouse	MW	Chief Operating Officer
Attendees		
Ruth Brutnall	RB	Board Secretary
Jeremy Lonsdale	JL	Director General, Value for Money (Item 4)
John McCann	JMcC	Director, HR (Item 5)
Maggie McGhee	MMcG	Director General, Financial Audit (Item 4)
Jim Rickleton	JR	Director General, Finance and Commerce (Item 2)
Nigel Terrington	NT	Head of Strategy and Performance (Item 3)
John Thorpe	JT	Lead Director (Item 3)

Good Governance			
1	Apologies for Absence		13.30-13.45
	Declarations of Interest		
1.1	Minutes of the meeting of 18 July 2013 - to approve the Minutes of the last meeting as an accurate record and their publication on the website.	Chair	
1.2	Action Points - to receive an update on and note the outstanding Action Points.		
1.3	Matters Arising and Update from C&AG - to raise any Matters Arising and receive an update from the C&AG	C&AG, paper	
2	Business Reporting		
2.1	To receive the following reports for information and comment: <ul style="list-style-type: none"> • August Business Report • Risk Report for information • Update on Transformation Programme 	JR RB MW	13.45-13.55

Support & Advice			
3	Transformation Programme: Benefits Realisation		
3.1	To consider and agree the proposed framework for benefits realisation of the transformed NAO, to be implemented with effect from 1 April 2014.	JT & NT, Paper	13.55-14.25
4	Delivering the NAO Strategy: Quality		
4.1	To consider the NAO's approach to quality and quality assurance, informed by the following papers: <ul style="list-style-type: none"> • Financial Audit Annual Report • Value for Money Annual Report 	JL & MMcG, paper	14.25-15.00
4.2	To receive the report of the Audit Quality Review (formerly the Audit Inspection Unit)	EH, paper	
Management And Use of Resources			
5	Managing and developing our staff		
5.1	To consider and approval the following reports, subject to any comments or amendments: <ul style="list-style-type: none"> • HR Annual Report • Diversity Annual Report • Sickness & Absence Annual Report • Health & Safety Annual Report <p>To note there will be a substantive discussion of staff and culture issues at the Strategy day on 25 September.</p>	JMcC, paper	15.00-15.25
6	Any Other Business	Chair	15.25-15.30
	Date and time of next meeting		
	Thursday 24 October 2013 at 13:30		

The non-executive members' pre-board conference call will take place on 23 September at 09:00. The dial-in number is 0800 358 1859, when promoted please enter the meeting number: *931343*. If calling from a mobile telephone please dial 020 7162 0274