



**Meeting of the Board**  
 to be held at  
 the National Audit Office, Blue Mezzanine 7  
 157 Buckingham Palace Road, London SW1W 9SP  
 on  
 27 February 2014 at 13.30

<b>AGENDA</b>
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<b>Members</b>		
Andrew Likierman	AL	Chair
Amyas Morse	AM	Comptroller and Auditor General (C&AG)
Gabrielle Cohen	GC	Executive Leader
Naznin Coker	NC	Non-Executive Member
Gillian Guy	GG	Non-Executive Member
Paula Hay-Plumb	PHP	Non-Executive Member
Mary Keegan	MK	Non-Executive Member
Michael Whitehouse	MW	Chief Operating Officer
<b>Attendees</b>		
Toni Whitby	TW	Interim Board Secretary
Nigel Terrington	NT	Head of Strategy and Performance
Gurdip Juty	GJ	Financial Controller (Item 3)
Tim Valentine	TV	Financial Management (Item 3)

<b>TRANSACTIONAL BUSINESS</b>			
1	<b>Objective Area: Good Governance</b>		13.30- 13.45
1.1	<b>Apologies for Absence</b> – Paula Hay-Plumb	Chair	
1.2	<b>Declarations of Interest</b>	Chair	
1.3	<b>Appointment of the Executive Members of the Board</b> To appoint the Executive Members of the Board, upon the recommendation of the C&AG	C&AG	
1.4	<b>Minutes of the meeting of 16 January</b> To approve the Minutes of the last meeting as (a) an accurate record; and (b) their publication on the website	Chair <i>(paper)</i>	13.45- 14.10
1.5	<b>Action Points</b> To receive an update on and note the outstanding Action Points	C&AG <i>(paper)</i>	
1.6	<b>Matters Arising and Update from C&amp;AG</b> To raise any Matters Arising and receive an update from the C&AG	C&AG <i>(paper)</i>	
1.7	<b>Update on Audit Committee</b> Update from the Chair of the Committee	GG <i>oral</i>	
1.8	<b>Update on our relationship with PAC and Parliament</b>	GC <i>oral</i>	

2	<b>Objective Area Good Governance Business Report and Risk Report</b>		14.10- 14.25
2.1	To receive the January Business Report	MW (paper)	
2.2	To consider the January Risk Report	MW (paper)	
<b>STRATEGIC BUSINESS</b>			
3	<b>Objective Area: Management and Use of Resources</b>		14.25- 14.50
3.1	<b>NAO Estimate and Supporting Memorandum for 2014-15 NAO Budget</b> To <b>receive and approve</b> the Estimate for 2014-15 for submission to The Public Accounts Commission (TPAC) in advance of the hearing on 18 March	MW (papers)	
3.2	<b>NAO Approved Services</b> The Executive Team provide the underlying rationale for the NAO 2014-15 Budget covering both statutory work and NAO approved services	MW (paper)	
4	<b>Objective Area: Support and Advice NAO People Engagement</b> Results of the Pulse Survey and outline of the NAO's People Engagement Survey for <b>discussion and comment</b>	GC (paper)	14.50- 15.10
5	<b>Objective Area: Good Governance NAO Board Strategy Day</b> To receive the draft programme for the Board Strategy Day on 21 March	MW (paper)	15.10- 15.20
6	<b>Any Other Business</b>		15.20- 16.00
6.1	Business Plan provided to give the Board assurance that the NAO has in place reliable plans to use its resources cost effectively.	(paper)	
6.2	Summary note (as requested) of benefits of Transformation achieved so far.	(paper)	
6.3	To note the amended Board date and location for 2014 and the proposed Board Dates for 2015	(paper)	
6.4	To note the appointment of John Thorpe as Environmental Champion for the NAO.	(paper)	
6.5	To meet Senior NAO Staff: Robert White; Matthew Rees; and Adrian Jenner (details attached).	(paper)	
7	<b>Date and time of next meeting</b>  20 March 2014, 13.30, NAO London 21 March 2014, 10.00, NAO London, Strategy Day & Meet London Staff	Chair	

**The meeting will be preceded by a salad lunch for all members, served outside Blue Mezz 7.**

**The non-executive members' pre-board conference call will take place on 25 February 2014 at 9.00. The dial-in number is 0800 358 1859, when promoted please enter the meeting number:**

**\*931343\*. If calling from a mobile telephone please dial 020 7162 0274**