



Meeting of the Board
to be held at
the National Audit Office, Blue Mezzanine 7
157 Buckingham Palace Road, London SW1W 9SP
on
22 November 2011 at 13.30

AGENDA

Members		
Andrew Likierman	AL	Chair
Amyas Morse	AM	Comptroller and Auditor General (C&AG)
Gabrielle Cohen	GC	Assistant Auditor General
Ruth Evans	RE	Non-Executive Member
Richard Fleck	RF	Non-Executive Member
Paula Hay-Plumb	PHP	Non-Executive Member
Ed Humpherson	EH	Assistant Auditor General
Mary Keegan	MK	Non-Executive Member
Michael Whitehouse	MW	Chief Operating Officer
Attendees		
Ruth Brutnall	RB	Board Secretary
Marcial Boo	MB	Director of Strategy, Knowledge and Communications
Jim Rickleton	JR	Director General Finance and Commerce

1	Apologies for Absence	Chair	
2	Declarations of Interest	Chair	
Good Governance			
3	<p>Minutes of the meeting of 20 October 2011 - to approve the Minutes of the last meeting as an accurate record and their publication on the website.</p> <p>Action Points - to receive an update on and note the outstanding Action Points.</p> <p>Matters Arising and Update from C&AG - to raise any Matters Arising and receive an update from the C&AG</p> <p>Local Audit – to receive an update on the NAO’s response to the changes in audit prompted by the abolition of the Audit Commission.</p> <p>Update from the Audit Committee – to provide a brief update to the Board on the business of the</p>	<p>C&AG – paper</p> <p>MW, oral</p> <p>MK, oral</p>	13.30-13.55

	<p><i>meeting held on the morning of 22 November 2011.</i></p> <p><i>To agree the recommendations of the Audit Committee on the NAO's response to the Bribery Act, and the subject of the external auditor's value for money report for 2011-12.</i></p>	MK, paper	
4	Business Management Report & Risk Report		
4.1	<p><i>To receive the business management report and risk report for information and comment by exception.</i></p>	JR & RB paper	13.55- 14.10
5	Budget Responsibility and National Audit Act: Preparatory Work		
5.1	<p><i>To receive an update on the work to ensure the NAO is prepared for the Budget Responsibility and National Audit Act coming into effect</i></p>	GC, paper	14.10- 14.20
Support & Advice			
6	Managing Our Stakeholders:		
6.1	<p><i>To consider the NAO's management of its stakeholders and the status of current stakeholder relationships, informed by:</i></p> <ul style="list-style-type: none"> • <i>Moderated Feedback from clients</i> • <i>MP Survey</i> 	MB, Paper	14.20- 15.05
Use of Resources			
7.1	NAO Strategy		
7.2	<p><i>To approve the NAO's strategy for submission to the Public Accounts Commission.</i></p> <p><i>To discuss the preparations for the TPAC hearing on the NAO's strategy</i></p>	MB, Paper MW, Oral	15.05- 15.20
8	Any Other Business		
8.1	<p><i>To receive the following items for information:</i></p> <ul style="list-style-type: none"> • <i>Draft minutes of the Remuneration Committee meeting, held on 20 October 2011</i> • <i>Update on Financial Impacts Target</i> 	Chair	15.20- 15.30
9	Date and time of next meeting		
9.1	Tuesday 24 th January 2012, at 10.00	Chair	

The Board meeting will be preceded by a meeting of the Audit Committee at 11.00.

The pre-meeting for Non-Executive Members will be held at 13.00 in Blue Mezz 5.