



Meeting of the Board
to be held at
the National Audit Office, Corner Boardroom, Elizabeth 2,
151 Buckingham Palace Road, London SW1W 9SS
on
Tuesday, 22 September 2009 at 1.30 pm

AGENDA

Members		
Andrew Likierman	AL	Chair
Ruth Evans	RE	Non-Executive Member
Richard Fleck	RF	Non-Executive Member
Mary Keegan	MK	Non-Executive Member
Amyas Morse	AM	Comptroller and Auditor General (C&AG)
Michael Whitehouse	MW	Chief Operating Officer
Gabrielle Cohen	GC	Assistant Auditor General
Ed Humpherson	EH	Assistant Auditor General
Attendees		
Pat Pattison	PP	Board Secretary
Julian Wood	JW	Director
Jim Rickleton	JR	Director General (Item 6 only)

1	Apologies for Absence	Chair
2	Declarations of Interest	Chair
3	Minutes of the meeting of 17 July 2009	Chair
3.1	<i>To approve the Minutes of the last meeting</i>	Chair
	Action Points	
3.2	<i>To note to Action Points</i>	
	Matters Arising	
3.3	<i>To raise any Matters Arising</i>	Chair
	(Matters arising in relation to the Constitutional	

	Documents will be dealt with at Item 8 below)	
4	NAO Strategy 2010-11	
4.1	<i>To consider and if so resolved, approve the proposals for the NAO's Strategy to be submitted to the Public Accounts Commission</i>	JW – Paper <u>To follow</u>
5	Business Report A revised Report incorporating strategy will be presented to the next Board meeting	JR - Paper
5.1	<i>To consider the Initial NAO Business Report</i>	
6	Appointment of an External Auditor	PP - Paper
6.1	<i>To consider the process for the appointment of external auditors</i>	
7	Update from the C&AG	AM
7.1	<i>To receive a report on recent developments</i>	Verbal update
8	Matters Arising	
8.1	<i>To consider final approval of the Constitutional Documents</i> a. Draft Code of Practice dealing with the relationship between the C&AG and the NAO b. Draft Code of Conduct for the Board and Committees (no amendments) c. Draft Standing Orders for the Board d. Draft Terms of Reference for the Board e. Draft Schedule of Matters Reserved for the Board f. Draft Terms of Reference for the Audit Committee (no amendments) g. Draft Terms of Reference for the Remuneration Committee	PP
8.2	Senior Independent Member <i>To consider if the Senior Independent Member should be delegated to act in place of the Chair in cases of extreme emergency</i>	Chair
	Appointments Senior Independent Member Chair of the Audit Committee Chair of the Remuneration Committee Board Secretary	Chair

8.3	<i>To consider and if so resolved, make the above appointments</i>	Chair
	Board Committees	
8.4	<i>To consider any further Committees that the Board may require</i>	
9	Any other business <ul style="list-style-type: none"> • Independent Performance Assessments of Regional Development Agencies 	Chair AM Verbal Update
10	Date and time of next meeting Tuesday 27 October 2009 at 1.30 pm The Non-Executive Members Pre-Board Meeting will be held at 1pm and a light lunch will be provided.	