

# NAO BOARD AGENDA

## Board meeting – Financial year 2017-18

<b>Room:</b>	Tyne / Green 3.7 (VC London)
<b>Location:</b>	National Audit Office 4th Floor, St Nicholas Building St Nicholas Street Newcastle Upon Tyne, NE1 1RF
<b>Date:</b>	19 October 2017
<b>Time:</b>	12:50-15:00

<b>Members</b>		
Michael Bichard	MB	Chair
Amyas Morse	C&AG	Comptroller and Auditor General (C&AG)
Rob Sykes	RSy	Non-Executive Member
Ray Shostak	RSh	Non-Executive Member
Janet Eilbeck	JE	Non-Executive Member
Daniel Lambauer	DL	Executive Member, Strategy and Operations
Rebecca Sheeran	RSn	Executive Member, VFM
John Thorpe	JT	Executive Member, Financial
<b>Attendees</b>		
Abdool Kara	AK	Executive Leader, VFM Local Services
Kate Mathers	KM	Executive Leader, Financial
Stephen Smith	SS	Executive Leader, Financial
Max Tse	MT	Executive Leader, VFM Digital
Chloe Forbes	CF	Head of Corporate Affairs, Governance, and Strategy
Hafsa Khan	HK	Board Secretary
Tim Valentine	TV	Director, Finance
Andrew Jackson	AJn	Audit Manager, Local Service Delivery and User Experience
Darren Stewart	DS	Audit Manager, Local Service Delivery and User Experience
Phil Wherry	PW	Audit Principal, Local Service Delivery and User Experience
Paula Richardson	PR	Executive Assistant, Newcastle
<b>Attendees via VC</b>		
Adrian Jenner	AJ	Director Parliamentary Relations
Mark Allen	MA	Head of Legal and Policy
Angus Waugh	AW	Director, Digital Services

ITEM	AGENDA	PRESENTER/ TIMING	
<b>TRANSACTIONAL BUSINESS</b>			
1	<b>Welcome</b>	Chair	12:50- 13:05
1.1	<b>Apologies for Absence</b>		
1.2	<b>Declarations of Interest</b>		
1.3	<b>Minutes of the meeting of 20 July 2017</b> To approve the Minutes of the last meeting held on 15 June 2017 as an accurate record, and for their publication on the website.		
1.4	<b>Action Points</b> To receive an update on the outstanding Action Points.		
1.5	<b>Matters Arising</b> To raise any matters arising.		
1.6	<b>Update from C&amp;AG</b>	C&AG	
1.7	<b>Update on latest developments with PAC and Parliament</b>	AJ	
<b>GOOD GOVERNANCE</b>			
2	<b>Remuneration and Nomination Committee</b> <i>Purpose: Information</i>	RSh	13:05- 13:15
2.1	To receive a verbal update on the meeting held on 19 October 2017.		
3	<b>Audit Committee</b> <i>Purpose: Information</i>	JE	13:15- 13:25
3.1	To receive an update from the Audit Committee held on 26 September, including draft minutes.		
3.2	To approve the programme of work for the Audit Committee in 2017-18.		
4	<b>External VFM Report from External Auditors</b> <i>Purpose: Support and Advice</i>	JE	13:25- 13:35
4.1	To receive the external value-for-money report from the NAO's external auditors, and to approve its submission to the Public Accounts Commission (tPAC).		
4.2	To receive the management response to the recommendations in the external value-for-money report.		
5	<b>Business Report and Risk Register</b> <i>Purpose: Support and Advice</i>	MA, TV	13:35- 13:45
5.1	To receive this month's Business Report, for information and comment.		
6	<b>Public Services Network (PSN) Contract</b> <i>Purpose: Support and Advice</i>	AW	13:45- 13:55
6.1	To review and approve the proposal to renew the NAO's Public Services Network (PSN) contract.		

<b>OPERATIONAL INSIGHT</b>			
7	<b>Leveraging our impact from Newcastle</b> <i>Purpose: Support and Advice</i>	AJn, PW, PR, DS	13:55- 14:15
7.1	The NAO Newcastle base interacts in the region in several ways and this session will explore how our work is being influenced in the region.		
<b>STRATEGIC BUSINESS</b>			
8	<b>NAO Strategy Report</b> <i>Purpose: Support and Advice</i>	CF, TV	14:15- 14:30
8.1	To receive a draft of the strategy report for submission to the Public Accounts Commission.		
9	<b>Public Audit and the financial audit development plan</b> <i>Purpose: Support and Advice</i>	KM, JT, SS	14:30- 15:00
9.1	To discuss the NAO's financial audit development plan, and the future of public audit.		
<b>ANY OTHER BUSINESS</b>			
10	<b>Roof capital works</b>		
10.1	To note an update on the inspection of the roof.		
<b>Date and time of next meeting: Thursday 16 November 2017, 14:30-16:30</b>			