



National Audit Office

NAO BOARD AGENDA

Board meeting 2 – Financial year 2017-18

Room:	Blue Mezzanine 1
Location:	National Audit Office 157-197 Buckingham Palace Road, London SW1W 9SP
Date:	20 July 2017
Time:	14:00 – 16:00

Members		
Michael Bichard	MB	Chair
Amyas Morse	C&AG	Comptroller and Auditor General (C&AG)
Rob Sykes	RSy	Non-Executive Member
Ray Shostak	RSh	Non-Executive Member
Janet Eilbeck	JE	Non-Executive Member
Daniel Lambauer	DL	Executive Member
Rebecca Sheeran	RSn	Executive Member
John Thorpe	JT	Executive Member
Attendees		
Abdool Kara	AK	Executive Leader
Kate Mathers	KM	Executive Leader
Stephen Smith	SS	Executive Leader
Max Tse	MT	Executive Leader
Chloe Forbes	CF	Head of Strategy and Corporate Affairs
Hafsa Khan	HK	Board Secretary
Adrian Jenner	AJ	Director Parliamentary Relations (Item 1)
Mark Allen	MA	Head of Legal and Policy (Item 2)
Tim Valentine	TV	Financial Controller (Item 2)
Susan Ronaldson	SR	Director, Engagement and Change (Item 3)
Alex Burfitt	AB	Audit Manager, Local Service Delivery and User Experience (Item 4)

ITEM	AGENDA	PRESENTER/ TIMING	
TRANSACTIONAL BUSINESS			
1	Welcome	Chair	14:00- 14:15
1.1	Apologies for Absence		
1.2	Declarations of Interest		
1.3	Minutes of the meeting of 15 June 2017 To approve the Minutes of the last meeting held on 15 June 2017 as an accurate record, and for their publication on the website.		
1.4	Action Points To receive an update on the outstanding Action Points, including the actions recorded from the Board Strategy Day held on 18 May 2017.		
1.5	Matters Arising To raise any matters arising.		
1.6	Update from C&AG	C&AG	
1.7	Update on latest developments with PAC and Parliament	AJ	
GOOD GOVERNANCE			
2	Business Report and Risk Register <i>Purpose: Support and Advice</i>		14:15- 14:30
2.1	To receive this month's Business Report, for information and comment.	MA, TV	
2.2	To receive this month's risk register, for information and comment.		
OPERATIONAL INSIGHT			
3	Update on the BIP Benefit Case <i>Purpose: Information</i>		14:30- 15:00
3.1	To receive an update on the benefit case for the Business Improvement Programme.	SR	
STRATEGIC BUSINESS			
4	Local Bodies <i>Purpose: Support and Advice</i>		15:00- 16:00
4.1	To discuss local government and the issues of financial sustainability, capability, and capacity.	AK, AB	
ANY OTHER BUSINESS			
5.1	To receive the Board meeting dates for the remaining financial year, and financial year 2018-2019.		
Date and time of next meeting: Thursday 9 October (Newcastle)			