



National Audit Office

NAO BOARD AGENDA

Board meeting – Financial year 2018-19

Room:	Blue Mezz 1
Location:	National Audit Office 157-197 Buckingham Palace Road London, SW1W 9SP
Date:	Thursday 19 April 2018
Time:	14:30-16:30

Members		
Michael Bichard	MB	Chair
Amyas Morse	C&AG	Comptroller and Auditor General (C&AG)
Rob Sykes	RSy	Non-Executive Member
Janet Eilbeck	JE	Non-Executive Member
Clare Tickell	CT	Non-Executive Member
Ray Shostak	RShy	Non-executive Member
Daniel Lambauer	DL	Executive Member, Strategy and Operations
Kate Mathers	KM	Executive Member, Financial
Abdool Kara	AK	Executive Member, VFM Local Services
Attendees		
Max Tse	MT	Executive Leader
Stephen Smith	SS	Executive Leader, Financial
Rebecca Sheeran	RShn	Executive Leader, VFM
John Thorpe	JT	Executive Leader, Financial
Chloe Forbes	CF	Head of Corporate Affairs, Governance, and Strategy
Helene Morpeth	HM	International Liaison and Governance Manager
Tim Valentine	TV	Director, Finance
Adrian Jenner	AJ	Director Parliamentary Relations
Mark Allen	MA	Head of Legal and Policy
John McCann	JMc	Director, Human Resources
Hannah McNicholl	HMc	Director, External Relations
Antonia Gracie	AG	Audit Manager
Hafsa Khan	HK	Board Secretary

ITEM	AGENDA	PRESENTER/ TIMING	
TRANSACTIONAL BUSINESS			
1	Welcome To welcome the appointed executive members of the Board, Daniel Lambauer, Kate Mathers and Abdool Kara for the financial year 2018-19.	Chair	14:30-14:45
1.1	Apologies for Absence		
1.2	Declarations of Interest		
1.3	Minutes of the meeting of 22 March 2018 To approve the Minutes of the last meeting held 22 March 2018 as an accurate record, and for their publication on the external website.		
1.4	Matters Arising		
1.5	Action Log To receive the actions from the last meeting.		
1.6	Update from C&AG	C&AG	
1.7	Update on latest developments with PAC and Parliament	AJ	
GOOD GOVERNANCE			
2	Remuneration and Nomination Committee Update <i>Purpose: Information and approval</i>	RShy	14:45-14:50
2.1	To receive the minutes from the Remuneration and Nomination Committee meeting held on 22 March 2018.	Paper	
3	Annual Report and Accounts 2017-18 <i>Purpose: Information</i>	HM	14:50-15:05
3.1	To receive the first draft 2017-18 Annual Report and Accounts.		
3.2	To receive the wider impacts for the 2017-18 Annual Report and Accounts.	CF	
3.3	To agree the preferred design option for the 2017-18 Annual Report and Accounts.	HM	
4	Business Report and Risk Register <i>Purpose: Support and Advice</i>	MA, JMc, TV	15:05-15:20
4.1	To receive this month's Business Report, and risk register for information and comment.		
OPERATIONAL INSIGHT			
5	Client Feedback <i>Purpose: Information</i>	HMc	15:20-15:40
5.1	To receive the client feedback results from the Ipsos MORI report.		
STRATEGIC BUSINESS			
6	Draft Board Strategy Agenda <i>Purpose: Decision</i>	CF	15:40-15:50
6.1	To discuss the draft agenda for the Board Strategy Day.		

7	Accountability <i>Purpose: Support and Advice</i>	AG	15:50- 16:20
7.1	To discuss the accountability work at the NAO.		
ANY OTHER BUSINESS			
8.1	To approve the revised NAO Board's Terms of Reference.		
Date and time of next meeting: Thursday 28 June 2018, 14:30-16:30			