



National Audit Office

NAO BOARD AGENDA

Board meeting – Financial year 2018-19

Room:	Kielder / Green 3.8
Location:	National Audit Office 4th Floor, St Nicholas Building St Nicholas Street Newcastle Upon Tyne, NE1 1RF
Date:	Thursday 25 October 2018
Time:	13:00-15:00

Members		
Michael Bichard	MB	Chair
Amyas Morse	C&AG	Comptroller and Auditor General (C&AG)
Janet Eilbeck	JE	Non-Executive Member
Clare Tickell	CT	Non-Executive Member
Rob Sykes	RSy	Non-Executive Member
Ray Shostak	RShy	Non-executive Member
Kate Mathers	KM	Executive Member, Financial
Daniel Lambauer	DL	Executive Member, Strategy and Operations
Abdool Kara	AK	Executive Member, VFM Local Services
Attendees		
Max Tse	MT	Executive Leader
Stephen Smith	SS	Executive Leader, Financial
Rebecca Sheeran	RShn	Executive Leader, VFM
John Thorpe	JT	Executive Leader, Financial
Maria-Christina Eskioglou	MCE	Head of Strategy and Corporate Affairs
Tim Valentine	TV	Director, Finance
Adrian Jenner	AJ	Director Parliamentary Relations
Mark Allen	MA	Head of Legal and Policy
John McCann	JMc	Director, Human Resources
Zaina Steityeh	ZS	Audit Manager
Chris Coyne	CC	Audit Manager
Andrew Jackson	AJ	Audit Manager
Hafsa Khan	HK	Board Secretary

ITEM	AGENDA	PRESENTER/ TIMING	
TRANSACTIONAL BUSINESS			
1	Welcome	Chair	13:00- 13:15
1.1	Apologies for Absence		
1.2	Declarations of Interest		
1.3	Minutes of the meeting of 28 June 2018 To approve the Minutes of the last meeting held 28 June 2018 as an accurate record, and for their publication on the external website.		
1.4	Matters Arising To note the ratification using the Corporate Seal.		
1.5	Action Log and programme of work To receive the actions from the last meeting, and the Board's programme of work.		
1.6	Update from C&AG	C&AG	
1.7	Update on latest developments with PAC and Parliament	AJ	
GOOD GOVERNANCE			
2	Note of Board Strategy Day <i>Purpose: Information</i>	Chair	13:15- 13:20
2.1	To receive a note of the Board Strategy Day held on 13 September 2018.	Paper	
3	Audit Committee Update <i>Purpose: Information and approval</i>	JE	13:20- 13:30
3.1	To receive the update, and minutes from the Audit Committee meeting held on 02 October 2018.	Paper	
3.2	To receive the Audit Committee's programme of work for 2019.		
4	External Audit of the NAO <i>Purpose: Information and approval</i>	JE	13:30- 13:45
4.1	To receive the 2018 external value-for-money report from the NAO's external auditors, and to approve its submission to the Public Accounts Commission.	Paper	
4.2	To receive the validation of the implementation of the recommendations from the 2017 external value-for-money report.		
4.3	To approve the recommendation from the Audit Committee on the preferred firm for its external auditors.		
5	Remuneration and Nomination Committee Update <i>Purpose: Information</i>	CT	13:45- 13:55
5.1	To receive an update from the Remuneration and Nomination Committee held on 25 October 2018.	Verbal	

6	Business Report and Risk Register <i>Purpose: Support and Advice</i>	MA, JMc, TV Paper	13:55- 14:05
6.1	To receive this month's Business Report, and risk register for information and comment.		
OPERATIONAL INSIGHT			
7	NAO365 update <i>Purpose: Information</i>	DL Verbal	14:05- 14:10
7.1	To receive a verbal update on NAO365.		
STRATEGIC BUSINESS			
8	NAO Strategy 2019-20 to 2021-22 <i>Purpose: Support and advice</i>	MCE, TV, DL Paper	14:10- 14:30
8.1	To receive a draft of the strategy report for submission to the Public Accounts Commission		
9	Newcastle presentation Purpose: Information To receive presentations on: <ul style="list-style-type: none"> - The recent work on NDA which Newcastle has led. - Package Recovery Notes in Defra - Update on work with local institutes 	ZS, CC, AJ, tbc	14:30- 15:00
Date and time of next meeting: Thursday 29 November, 14:30-16:30			