



National Audit Office

# NAO BOARD AGENDA

## Board meeting – Financial year 2018-19

<b>Room:</b>	Blue Mezz 1
<b>Location:</b>	National Audit Office 157-197 Buckingham Palace Road London, SW1W 9SP
<b>Date:</b>	Thursday 28 March 2019
<b>Time:</b>	14:30-16:30

<b>Members</b>		
Michael Bichard	MB	Chair
Amyas Morse	C&A G	Comptroller and Auditor General (C&AG)
Janet Eilbeck	JE	Non-Executive Member
Clare Tickell	CT	Non-Executive Member
Rob Sykes	RSy	Non-Executive Member
Ray Shostak	RShy	Non-executive Member
Kate Mathers	KM	Executive Leader, Financial
Daniel Lambauer	DL	Executive Member, Strategy and Operations
<b>Apologies</b>		
Abdool Kara	AK	Executive Leader, VFM Local Services
<b>Attendees</b>		
Max Tse	MT	Executive Leader
Stephen Smith	SS	Executive Leader, Financial
Rebecca Sheeran	RShn	Executive Member, VFM
John Thorpe	JT	Executive Member, Financial
Mark Allen	MA	Head of Legal and Policy Advice
Tim Valentine	TV	Director, Finance
Adrian Jenner	AJ	Director Parliamentary Relations
John McCann	JMc	Director, Human Resources
Maria-Christina Eskioglou	MCE	Head of Strategy, Cooperate Affairs and Governance
Corinna Gilles	CG	Head of Learning and Development
Jonny Mood	JM	Audit Manager, Brexit
Hafsa Khan	HK	Board Secretary

ITEM	AGENDA	PRESENTER/ TIMING	
<b>TRANSACTIONAL BUSINESS</b>			
1	<b>Welcome</b>	Chair	14:30- 14:45
1.1	<b>Apologies for Absence</b>		
1.2	<b>Declarations of Interest</b>		
1.3	<b>Minutes of the meeting of 24 January 2019</b> To approve the Minutes of the last meeting held 24 January 2019 as an accurate record, and for their publication on the external website.		
1.4	<b>Matters Arising</b> <ul style="list-style-type: none"> <li>- To ratify the extension of Martin Smith's appointment as independent member of the NAO's Audit Committee to 31 May 2020.</li> <li>- To ratify that the Board approved the wider impacts online</li> </ul>		
1.5	<b>Action Log and programme of work</b> To receive the actions from the last meeting, and the Board's programme of work.		
1.6	<b>Update from Comptroller and Auditor General</b>	C&AG	
1.7	<b>Update on latest developments with PAC and Parliament</b>	AJ	
<b>GOOD GOVERNANCE</b>			
2	<b>Update from Remuneration and Nomination Committee</b> <i>Purpose: Information</i>	CT	14:45- 14:50
2.1	To receive a verbal update from the Remuneration and Nomination Committee meeting on 28 March 2019.		
2.2	To approve the recommendation of the Executive Leaders to be executive members of the NAO Board from 01 April 2019 to 31 March 2020.		
3	<b>Update from Audit Committee</b> <i>Purpose: Information</i>	JE	14:50- 14:55
3.1	To receive a formal update from the Audit Committee meeting on 05 March 2019.		
4	<b>Register of Interests</b> <i>Purpose: Information</i>	Chair	14:55
4.1	To receive the Board's register of interests for 2018-19.		
5	<b>NAO Board Internal Evaluation 2018-19</b> <i>Purpose: Information</i>	CG, HK	14:55- 15:25
5.1	To receive the results of the Board's internal evaluation for the financial year 2018-19.		
5.2	To review the Board's objectives from 2018-19 and discuss objectives for the financial year 2019-20.		

6	<b>NAO Board programme of work 2019-20</b> <i>Purpose: Information and approval</i>	Chair	15:25-15:30
6.1	To approve the Board's programme of work for the financial year 2019-20.		
7	<b>NAO Board compliance with terms of reference</b> <i>Purpose: Information</i>	Chair	15:30-15:35
7.1	To review the Board's compliance against its terms of reference for the financial year 2018-19.		
8	<b>Business Report and Risk Register</b> <i>Purpose: Support and advice</i>	MA, JMc, TV Paper	15:35-15:45
8.1	To receive this month's Business Report and Risk Register for information and comment.		
<b>OPERATIONAL INSIGHT</b>			
9	<b>Income and Expenditure 2019-20</b> <i>Purpose: Information</i>	MCE, TV	15:45-16:00
9.1	To discuss the consolidated plans and projects into our integrated planning system by teams into Financial Force.		
<b>STRATEGIC BUSINESS</b>			
10	<b>Strategy Discussion: Brexit</b> <i>Purpose: Information and discussion</i>	JM	16:00-16:30
10.1	To discuss the NAO's plans from the UK's exit of the European Union.		
<b>ANY OTHER BUSINESS</b>			
<b>Date and time of next meeting: Thursday 25 April, 14:30-16:30</b>			