



National Audit Office

NAO BOARD AGENDA

Board meeting – Financial year 2019-20

Room:	Blue Mezz 1
Location:	National Audit Office 157-197 Buckingham Palace Road London, SW1W 9SP
Date:	Thursday 23 May 2019
Time:	14:30-16:30

Members		
Michael Bichard	MB	Chair
Amyas Morse	C&AG	Comptroller and Auditor General (C&AG)
Janet Eilbeck	JE	Non-Executive Member
Daniel Lambauer	DL	Executive Member
Clare Tickell	CT	Non-Executive Member
Ray Shostak	RSh	Non-Executive Member
Stephen Smith	SM	Executive Member
Rob Sykes	RS	Non-executive Member
Max Tse	MT	Executive Member
Attendees		
Abdool Kara	AK	Executive Leader, Local public services
Kate Mathers	KM	Executive Leader, Financial Audit
Rebecca Sheeran	RShn	Executive Leader, VFM
John Thorpe	JT	Executive Leader, Financial Audit
Mark Allen	MA	Head of Legal and Policy (item 2)
Meredith Brown	MB	Diversity and Inclusion lead (items 2 and 3)
Maria-Christina Eskioglou	MCE	Head of Strategy and Corporate Affairs
John McCann	JMcC	Director HR (items 2 and 3)
Tim Valentine	TV	Director, Finance (items 2 and 3)
Angus Waugh	AW	Director digital services (item 2)
Staff networks and Dignity at Work leads	-	Network chairs and dignity and work leads (item 3)
Dante Kellman-Thompson	DKT	Administrative trainee
Helene Morpeth	HM	Interim Head of Governance

ITEM	AGENDA	PRESENTER/ TIMING	
TRANSACTIONAL BUSINESS			
1	Welcome	Chair	14:30-
1.1	Apologies for Absence		14:45
1.2	Declarations of Interest		
1.3	Minutes of the meeting on 25 April 2019		
	To approve the minutes of the meeting held on 25 April 2019 as an accurate record, and their publication on the external website.		
1.4	Action Log		
	To note progress on the board action log.		
1.5	Update from the Comptroller and Auditor General (C&AG)	C&AG	
	To receive the C&AG's update since the last meeting.	paper	
1.6	Update on latest developments with PAC and Parliament	C&AG	
	To receive the Parliamentary update since the last meeting		
1.7	Update from the Audit Committee	JE paper	
	To receive a verbal update from the Audit Committee meeting held earlier in the morning, including the Audit Committee annual report to the Board.		
GOOD GOVERNANCE			
2	Business case approval	AW	14:45-
	<i>Purpose: discussion and approval</i>	paper	14:55
2.1	To receive the business case for a next generation digital communications project for the NAO (Project Connect), for approval.		
2.2	Business Reports	TV/MA	14:55-
	<i>Purpose: progress/updated/discussion</i>	paper	15:05
	To receive the business report and risk register to 30 April 2019, for information and comment.		
2.3	Approval of corporate annual reports covering 2018-19 for publication on NAO's external website as follows:	HM/TV	15:05-
	<i>Purpose: approval</i>		15:15
	a 2018-19 Annual Report and Accounts;		
	b 2018-19 Transparency Report; and		
	c 2018-19 Diversity and Inclusion Annual Report (to note the staff network chairs will be invited to join the meeting for this item)		15:15
STRATEGIC INSIGHT			

3	Strategic insight <i>Purpose: update and discussion</i>		
3.1	To receive an update and forward look from the NAO's staff networks and dignity and work leads (DAW) on: <ul style="list-style-type: none"> • their perception of progress on the D&I strategy; • the support the networks provide to different communities of staff that have particular needs within the office; and • the role of the dignity at work leads. 	network chairs /DAW leads	15:20 - 15:55
3.2	Kingman Review <i>Purpose: advice and discussion</i> To receive a paper on the implications of the Kingman review recommendations.	C&AG	15:55-16:10
OPERATIONAL INSIGHT			
3.2	Cluster accountability <i>Purpose: information and discussion</i> To receive the cluster accountability report for the period ended 31 March 2019.	MCE paper	16:10-16:20
C&AG REFLECTIONS			
4	To receive the C&AG's reflections over his 10-year tenure.	C&AG	16:20 - 16:30
ANY OTHER BUSINESS			
5	To receive any other business.		
Date and time of next meeting: 2 July 2019 at 11:30			